



PASSAIC VALLEY WATER COMMISSION

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AUGUST 16, 2017

Roll Call & Compliance with N.J.S.A. 10:4-6 et seq. Open Public Meetings Act; Salute to the Flag – Pledge of Allegiance

Accept Credentials and Swearing In of Commissioner-Designee, the Hon. Rigo Sanchez, representing the City of Passaic.

1. Public Comments

2. **Committee Reports:**
 - a) Finance
 - b) Personnel
 - c) Special Projects

3. **Executive Director's Report:**
 - a) Department Reports
 - b) Request to Advertise a RFP for Project #17-P-71 "Professional Services for Source Water Inventory Assessment"
 - c) Details Resolution of the PVWC, Providing for the Issuance and Sale of up to \$20,000,000.00 Principal amount of its Water Supply System Revenue Refunding Bonds, Series 2017, by The Commission and Determining Various Matters Pertaining Thereto,

4. **Comptroller's Report:**
 - a) Miscellaneous Financial Reports
 - b) Audit Resolution & Affidavit (Wielkotz)

RESOLUTION ON ENTERING EXECUTIVE CONFERENCE

A. **LAW:**

1. Summary Aging Reports

B. **PERSONNEL:**

1. **Promotions:**

a. Kevin Bower to Permanent Mechanic (as per CSC)

Current Title:	Provisional Mechanic
Current Salary:	\$64,263.26
Current Range:	\$17,804.80 - \$64,263.26
Proposed Title:	Permanent Mechanic
Proposed Salary:	no change in salary
Proposed Salary Range:	\$17,804.80 - \$64,209.60



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b. John Cascone to Permanent Senior Mechanic (as per CSC)

Current Title: Provisional Senior Mechanic
Current Salary: \$ 87,709.76
Current Range: \$51,667.20 - \$92,000.00
Proposed Title: Permanent Senior Mechanic
Proposed Salary: no change in salary
Proposed Salary Range: \$51,667.20 - \$92,000.00

c. Mario Cucuzzella to Permanent Assistant Maintenance Supervisor (CSC)

Current Title: Provisional Assistance Maintenance Supervisor
Current Salary: \$ 70,182.53
Current Range: \$50,003.20 - \$70,182.53
Proposed Title: Permanent Assistant Maintenance Supervisor
Proposed Salary: no change in salary
Proposed Salary Range: \$50,003.20 - \$70,182.53

d. William Torrento to Permanent Assistant Maintenance Supervisor (CSC)

Current Title: Provisional Assistance Maintenance Supervisor
Current Salary: \$ 70,182.53
Current Range: \$50,003.20 - \$70,182.53
Proposed Title: Permanent Assistant Maintenance Supervisor
Proposed Salary: no change in salary
Proposed Salary Range: \$50,003.20 - \$70,182.53

e. Zackary Miranda to Permanent Water Treatment Plant Operator (as per CSC)

Current Title: Provisional Water Treatment Plant Operator
Current Salary: \$ 54,392.00
Current Range: \$17,804.80 - \$64,209.60
Proposed Title: Permanent Water Treatment Plant Operator
Proposed Salary: no change in salary
Proposed Salary Range: \$17,804.80 - \$64,209.60

f. Marisah L. Potkaleksy to Permanent Sr. Technician Management Info Systems (CSC)

Current Title: Provisional Sr. Technician Management Info Systems
Current Salary: \$62,000.00
Current Range: \$45,000.00-\$62,000.00
Proposed Title: Permanent Sr. Technician Management Info Systems
Proposed Salary: \$75,000.00
Proposed Salary Range: \$45,000.00-\$62,000.00 **(change TOR to \$80,000.00)**

g. Bryan Frierson to Provisional Technical Assistant, Management Information Systems

Current Title: Keyboarding Clerk 1
Current Salary: \$39,970.08
Current Range: \$15,015.00 - \$53,981.20
Proposed Title: Provisional Technical Assistant, Management Info Systems
Proposed Salary: \$42,305.27
Proposed Salary Range: \$15,015.00 - \$53,981.20



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h. Debbie Wilson to Provisional Senior Engineer Civil

Current Title: Assistant Engineer Civil

Current Salary: \$70,179.20

Current Range: \$47,993.40-\$70,179.20

Proposed Title: Senior Engineer

Proposed Salary: \$85,066.80

Proposed Salary Range: \$85,066.80-\$86,759.40

i. Tammy Tomak to Provisional Keyboarding Clerk 2

Current Title: Keyboarding Clerk 1

Current Salary: \$53,984.11

Current Range: \$15,015.00 - \$53,981.20

Proposed Title: Keyboarding Clerk 2

Proposed Salary: \$54,839.02

Proposed Salary Range: \$16,489.20 - \$59,113.60

j. Krystle Morales to Provisional Keyboarding Clerk 2

Current Title: Keyboarding Clerk 1

Current Salary: \$53,984.11

Current Range: \$15,015.00 - \$53,981.20

Proposed Title: Keyboarding Clerk 2

Proposed Salary: \$54,839.02

Proposed Salary Range: \$16,489.20 - \$59,113.60

k. Maria Malfa Salary Increase

Current Title: Supervisor of Customer Service

Current Salary: \$66,848.96

Current Range: \$16,998.80 - \$66,830.40

Proposed Title: Same as current

Proposed Salary: \$80,000.00

Proposed Salary Range: \$16,998.80 - \$66,830.40 (change TOR to \$80,000.00)

2. Request to Hire:

a. John Tomic as Keyboarding Clerk 1

Proposed Salary: \$38,000.00

Proposed Range: \$15,015.00 - \$53,981.20

b. Edward Cotton as Laborer

Proposed Salary: \$37,000.00 annually

Proposed Range: \$16,307.20 - \$58,531.20

c. Chris Candelaria as Laborer

Proposed Salary: \$37,000.00 annually

Proposed Range: \$16,307.20 - \$58,531.20

d. Michael Nigro as Laborer

Proposed Salary: \$41,000.00 annually

Proposed Range: \$16,307.20 - \$58,531.20



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C. ADMINISTRATION:

1.

RECONVENE PUBLIC MEETING

5. CONSENT AGENDA:

- a) Minutes of the Passaic Valley Water Commission in camera session, and Regular Public Meetings held June 21, 2017.
- b) From Gregg Lucianin, Director of Purchasing Dept. Report of Miscellaneous Orders Placed for the period: from 6/12/17 to 8/6/17. (Reports sent weekly)

6. RESOLUTIONS:

- a. Resolution: Authorizes and Awards a 2-year extension to Contract No: 15-B-30 "Electrical System Inspection, Maintenance, Testing and Protective Device Calibration" To Siemens Industry, Inc. of Florham Park, N.J. in the not to exceed amount of \$605,263.00
- b. Resolution Authorizing the Renewal of the Previously Procured Proprietary Software and Maintenance Contract to Sungard Public Sector for Six (6) Months in the amount of \$60,592.53
- c. Resolution Awarding Project #17-P-49 (Re-Solicitation) "Professional Services for Background Checks" Recommendations to award to Staff Investigations, Inc., of Somerville, N.J., in the not to exceed amount of \$29,500.
- d. Resolution Awarding Project #17-P-60 (Re-Solicitation) "Professional Services for Public Outreach and Participation for Water Storage Improvement Projects" Recommendation to award to JGSC Group, LLC of Merchantville, N.J. on a Take-and-Pay, Time-and Materials basis, not to exceed \$140,000.
- e. Resolution Changes in Scope of Professional Services for Project #16-P-47 "Professional Services for GIS to CIS Integration" with Mott MacDonald of Iselin, N.J., the previously approved not to exceed total price of \$380,750.00 is hereby increased by the additional amount of \$63,000.00, for a revised not to exceed amount of \$443,750.00
- f. Resolution Authorizing a Water Supply Agreement for Water Supply to the Borough of Riverdale

7. NEW BUSINESS:

Summary of Disbursements & Payrolls thru August 16, 2017, in the amount of \$ 11,755,701.24 Certified by Treasurer Rodriguez and Comptroller Weiss.

8. Recommendations from Executive Conference

9. GOOD & WELFARE

10. ADJOURNMENT