

PVWC REG. PUBLIC MTG. MINUTES

PUBLIC MEETING OF MARCH 27, 2024

1. THE PUBLIC MEETING WAS CALLED TO ORDER AT 9:35 A.M. BY PRESIDENT JEFFREY LEVINE. ON CALL OF ROLL, THE FOLLOWING COMMISSIONERS RESPONDED: JEFFREY LEVINE, JOSPEH KOLODZIEJ, RIGO SANCHEZ, RUBY COTTON, CARMEN DEPADUA(Remote), GERALD FRIEND (Remote), AND RON VAN RENSA LIER. A QUORUM WAS ESTABLISHED.

ATTENDING FROM THE COMMISSION'S EXECUTIVE STAFF WERE JAMES MUELLER, EXECUTIVE DIRECTOR, YAACOV BRISMAN, GEN'L COUNSEL, COMPTROLLER, YITZ WEISS, PERSONNEL DIRECTOR, SYDEL COHEN, LOUIS AMODIO ADMIN. SEC'Y TO PASSAIC VALLEY WATER COMMISSION.

ADMIN. SEC'Y. LOUIS AMODIO CERTIFIED TO THE CHAIR THAT ALL THE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-6 ET SEQ. WERE MET.

COMMISSIONER JEFF LEVINE LED ALL PRESENT IN THE PLEDGE OF ALLEGIANCE.

2. PUBLIC COMMENT: NONE

3. REPORT: EXECUTIVE DIRECTOR, JAMES MUELLER- UPDATED THE COMMISSIONERS ON VARIOUS PROJECTS.

**4. COMPTROLLER'S REPORT:
UPDATE ON PVWC'S FINANCIALS**

5. RESOLUTION ENTERING EXECUTIVE SESSION: MOTION BY COMM. RIGO SANCHEZ SECOND BY COMM. RUBY N. COTTON ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE). TIME 10:36 AM

6. PRESIDENT PRO-TEM RIGO SANCHEZ RECONVENED THE PUBLIC MEETING AT 11:16 AM THE FOLLOWING COMMISSIONERS RESPONDED: RUBY COTTON, JOSEPH KOLODZIEJ, RIGO SANCHEZ, JERRY FRIEND, AND RON VAN RENSA LIER PRESENT. A QUORUM WAS ESTABLISHED.

CONSENT AGENDA:

7. MINUTES-COMM. RON VANRENSALIER MOVED THE APPROVAL-OF THE MINUTES FROM THE FEBRUARY 28, 2024, IN CAMERA AND REGULAR MEETING, SECONDED BY COMM. JOSEPH KOLODZIEJ (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)

RESOLUTIONS:

8. COMM. JOSEPH KOLODZIEJ MOVED THE APPROVAL OF THE BELOW RESOLUTIONS SECONDED BY COMM. RON VAN RENSALIER (COMMISSIONER FRIEND RESPONDED NO TO RESOLUTIONS 36/37/38/42 AND 46. COMMISSIONER DEPADUA AND LEVINE WERE NOT PRESENT. ALL OTHER COMM PRESENT RESPONDED IN THE AFFIRMATIVE)
- a) Resolution No. 24-036
Resolution to Award Project No. 24-PE-01 Entitled “Miscellaneous Inspections and Other Regulatory Compliance Issues for PVWC’s Reservoir Dams”
 - b) Resolution No. 24-037
Resolution to Extend Contract 21-B-8 Entitled "Bituminous Cold Patch Materials"
 - c) Resolution No 24-038
Resolution to Extend Contract 23-V-13 Entitled "Furnish and Deliver Ferric Sulfate"
 - d) Resolution No. 24-039
Resolution to Procure the Renewal of Maintenance Contract for PVWC’s Phone/IVR and Upgrades
 - e) Resolution No. 24-040
Resolution to Procure Services to Maintain PVWC’s SCADA System under North Jersey Wastewater Pricing System, Contract No. B369-11
 - f) Resolution No. 24-041
Resolution to Procure One (1) Hyundai 35D-9F Forklift under Sourcewell Purchasing Cooperative, Contract 091520-HCE
 - g) Resolution No. 24-042
Resolution to Award Project 24-PE-02 Entitled “Professional Services for Development of Standard Operating Procedures for PVWC Security Program”
 - h) Resolution No. 24-043
Resolution to Approve Change Order No. 6 and Time Extension for Contract No. 15-B-25 Entitled “Water Storage Improvements Phase 1 Standby Emergency Generators, Totowa, NJ”
 - i) Resolution No. 24-044
Resolution for a Time Extension for Contract No. 22-Q-08 Entitled “Professional Services for Conducting Condition Assessments on PVWC’s Water Mains

- j) Resolution No. 24-045
Resolution to Approve 2022 Audit Corrective Action Plan Certification
- k) Resolution No. 24-046
Resolution to Extend Contract 23-V-12 Entitled "Furnish and Deliver Flocculation Aid Dry Polymer"
- l) Resolution No. 24-047
Resolution Between PVWC and County of Passaic to Permit Access for Purposes of Surveying of Passaic County Park Property
- m) Resolution No. 24-048
Authorization to Settle Claims on Contract No. 15-B-25

Action Items:

COMM. JOSEPH KOLODZIEJ MOVED THE APPROVAL OF THE BELOW ACTION ITEMS SECONDED BY COMM. RON VAN RENSALIER (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)

1. Request Permission to Solicit Proposals under the Competitive Contracting for Project 24-C-02 Entitled "Professional Services for Design and Implementation of Financial Management Software"
2. Request Permission to Solicit Proposals under the Competitive Contracting for Project 24-C-03 Entitled "Professional Services Professional Services for Design and Implementation of Remote Payment Processing System"
3. Request Permission to Solicit Bids for Contract No. 24-B-20 Entitled "HVAC Maintenance"
4. Request Permission to Solicit Bids for Contract No. 24-B-23 Entitled "Water Main Replacement and Special Distribution Projects"
5. Request Permission to Solicit Bids for Contract No. 24-B-24 Entitled "Emergency Water Main Repairs"

NEW BUSINESS:

9. Summary of Disbursements & Payrolls thru February 28, 2024, in the Amount of \$11,464,124.86 Certified by Treasurer Kolodziej and Comptroller Weiss.

COMM. JOSEPH KOLODZIEJ MOVED, SECOND BY COMM.

RON VAN RENSALIER ADOPTED, ON THE ROLL; AYES: 5 ABSENT: 2

(DEPADUA/LEVINE)

CPMMISSIONER RUBY N. COTTON ABSTAINED ON CK #24951

**10. RECOMMENDATIONS FROM EXECUTIVE SESSION:
MOTION BY COMMISSIONER RUBY N. COTTON
SECONDED BY COMMISSIONER JOSEPH KOLODZIEJ
(ALL COMMISSIONERS PRESENT RESPONDED IN THE AFFIRMATIVE)
PERSONNEL:**

Promotion:

**1. Gary Robinson, Senior Public Works Inspector to Provisional
Supervising Public Works Inspector (as per desk audit)**

Current Salary: \$105,830.92

Current Range: \$45,000.00 - \$112,911.14

Proposed Salary: \$ (1-Increment)

Proposed Range: \$55,000.00 - \$122,911.14

New title:

2. Supervising Pump Station Operator

Proposed Range: \$98,500.00 - \$115,123.75

Change in pay range:

3. Chief, Pumping Station Operator

Current Range: \$35,000.00 - \$92,479.63

Proposed Range: \$112,000.00 - \$129,578.00

**RECOMMENDATIONS FROM EXECUTIVE SESSION:
MOTION BY COMMISSIONER RON VAN RENSA LIER
SECONDED BY COMMISSIONER JOSEPH KOLODZIEJ
(COMMISSIONER FRIEND VOTED NO. ALL COMMISSIONERS PRESENT
RESPONDED IN THE AFFIRMATIVE)**

Resolution:

Clarification of the distinction between Water Superintendent and Water
Superintendent/Laboratory Supervisor roles and succession plan.

11. GOOD AND WELFARE

12. ADJOURNMENT

MEETING ADJOURNED, TIME: 11:30 AM

NEXT MEETING: WEDNESDAY, APRIL 24, 2024, AT 9:30 AM CLIFTON BOARD ROOM

/TBL

4/17/24

