

PVWC REG. PUBLIC MTG. MINUTES

PUBLIC MEETING OF SEPTEMBER 9, 2020

1. THE PUBLIC MEETING WAS CALLED TO ORDER AT 9:37 A.M. BY PRESIDENT JOSEPH KOLODZIEJ. ON CALL OF ROLL, THE FOLLOWING COMMISSIONERS RESPONDED: RUBY COTTON, RIGO SANCHEZ, ROBERT VANNOY, GERRY FRIEND, JEFFREY LEVINE AND RONALD VAN RENSA LIER. A QUORUM WAS ESTABLISHED.

ATTENDING FROM THE COMMISSION'S EXECUTIVE STAFF WERE JOSEPH A. BELLA, EXEC. DIR., JAMES G. DUPREY, DIR. OF ENG'N'G; GEORGE T. HANLEY, GEN'L.COUNSEL, YAACOV BRISMAN, ASS'T GEN'L COUNSEL, COMPTROLLER, YITZ WEISS; LOUIS AMODIO ADMIN. SEC'Y. TO PASSAIC VALLEY WATER COMMISSION.

ADMIN. SEC'Y. LOUIS AMODIO CERTIFIED TO THE CHAIR THAT ALL THE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-6 ET SEQ. WERE MET.

COMMISSIONER FRIEND LED ALL PRESENT IN THE PLEDGE OF ALLEGIANCE.

2. PUBLIC COMMENT: MICHAEL MELANI-ATTORNEY FOR BEIRUT

RESTURAUNT 1543 MAIN AVE CLIFTON, owner would like to lease or purchase a portion of PVWC's property to accommodate outdoor dining. PVWC to consider a 90-day lease, in the amount of, \$3750.00 also name PVWC additionally insured on \$1 million dollar policy.

3. COMMITTEE REPORTS:

a. **FINANCE:** Committee would like administration to come up with an Overtime Approval Sign off Form and policy. Social Media-Remain in-house or out-source, more information needed to make a decision. Vacation time payout, more information needed as well.

b. **SPECIAL PROJECTS:** did not meet however, some items were discussed in Personnel Committee. Five items on the September 9, 2020 agenda were approved to move forward. 21-P-11 Insurance Agent Services to be re-solicited (No Responses Received)

c. **PERSONNEL:** Committee discussed the following items

1. Resolution-Masks in shared spaces.
2. Payroll Withholding.
3. Vacation Buy Back
4. Need for personnel in the lab and Treatment Plant.
5. 2-1 vote to move forward with the names on the personnel agenda.

4. Executive Director's Report: 1 employee tested positive for COVID-19, 9 employees were quarantined. Wholesale Revenue is strong. Retail sales are good.

a. On the Motion of Comm. Van Rensalier, Seconded by Comm. Friend the Board unanimously approved the Request to advertise for project 20-P-90 and project 20-P-91

5. Comptrollers Report: Audit is almost completed. Collections are strong. Billing upgrade is progressing. CMMS-RFP should be ready to launch soon.

6 RESOLUTION ENTERING EXECUTIVE SESSION: MOTION BY COMM. VAN RENSA LIER SECOND BY COMM. VANNOY ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE). TIME 10:12 AM

7. PRESIDENT KOLODZIEJ RECONVENED THE PUBLIC MEETING AT 12:21 PM

CONSENT AGENDA:

8. MINUTES-COMM.VAN RENSA LIER MOVED THE APPROVAL-OF THE MINUTES FROM THE AUGUST 12, 2020 IN CAMERA AND REGULAR MEETING, SECONDED BY COMM VANNOY (ALL COMM PRESENT RESPONDED IN THE AFFIRMATIVE)

PRES. KOLODZIEJ RECEIVED AND FILED MISCELLANEOUS PURCHASE ORDERS PLACED BY THE PURCHASING DEPARTMENT FOR THE PERIOD OF 8-3-20 THRU 8-28-2020.

RESOLUTIONS:

9. RESOLUTION AUTHORIZING A MUTUAL AID AGREEMENT WITH SUEZ WATER NEW JERSEY

COMM. VANNOY MOVED, ON THE RECOMMENDATION OF THE EXEC. DIR.DIR. OF ENG'NG, BUYER AND COUNSEL, SECOND BY COMM. SANCHEZ ADOPTED ON THE ROLL; AYES: 7

10. RESOLUTION: TO ENTER INTO AN ADMINISTRATIVE CONSENT ORDER (ACO) WITH EPA WITH REGARD TO THE SAFE DRINKING WATER ACT (SDWA)"

COMM. VANNOY MOVED, ON THE RECOMMENDATION OF THE EXEC. DIR.DIR. OF ENG'NG, BUYER AND COUNSEL, SECOND BY COMM. SANCHEZ ADOPTED ON THE ROLL; AYES: 7

11. RESOLUTION: PROJECT 21-P-11 "RISK MANAGER SERVICES" COMM.

VANNOY MOVED, ON THE RECOMMENDATION OF THE EXEC. DIR.DIR. OF ENG'NG, BUYER AND COUNSEL, TO AWARD A ONE (1) YEAR CONTRACT TO BROWN & BROWN METRO, LLC OF FLORHAM PARK NJ \$15,000.00 SECOND BY COMM. SANCHEZ ADOPTED ON THE ROLL: AYES: 7

12. RESOLUTION AUTHORIZING NEGOTIATIONS FOR CONTRACT 20-B-36 "FURNISH AND DELIVER NEXT GENERATION SEQUENCING EQUIPMENT

VANNOY MOVED, ON THE RECOMMENDATION OF THE EXEC. DIR.DIR. OF ENG'NG, BUYER AND COUNSEL. SECOND BY COMM. SANCHEZ ADOPTED ON THE ROLL: AYES; 7

13. RESOLUTIONCONTRACT 20-P-21 "WANQUE AND VERONA BALL VALVES"

COMM.VANNOY MOVED, ON THE RECOMMENDATION OF THE EXEC. DIR.DIR. OF ENG'NG, BUYER AND COUNSEL, TO AWARD A SIX (6) MONTH CONTRACT TO CORE & MAIN, LP OF EDISON, NJ \$219,655.00 SECOND BY COMM. SANCHEZ ADOPTED ON THE ROLL: AYES: 7

NEW BUSINESS:

14. Summary of Disbursements & Payrolls thru SEPTEMBER 9, 2020, in the amount of \$7,142,824.14 with the Joint Certification of Treasurer VAN RENSA LIER and Comptroller Weiss. COMM. VAN RENSA LIER MOVED, SECOND BY COMM. VANNOY. ADOPTED, ON THE ROLL; AYES: 7 ABSTAIN: COTTON (PVSC) VANNOY (AMERICAN HOSE & HYDRAULIC) SANCHEZ (P&A AUTO/GAETA)

15. RECOMMENDATIONS FROM EXECUTIVE SESSION:

On recommendation of the Business Administrator, and the Personnel Committee, the Board authorized the following Personnel matters as discussed “*in camera*”:

Motion By: Commissioner **VANNOY**

Seconded By: Commissioner **VAN RENSA LIER**

Promotions

a. Yaxira Lopez as Provisional Personnel Technician (As per CSC desk audit)

Current Title: Assistant Personnel Technician
Current Salary: \$83,127.07
Current Range: \$50,000.00 – \$86,100.00
Proposed Salary: **\$87,220.31 (1 increment)**
Proposed Range: \$75,000.00 - \$107,686.50

b. Luis Daniel Rodriguez as Provisional Personnel Technician/Investigative Trainee

Current Title: Assistant Personnel Technician/Investigative Trainee
Current Salary: \$87,330.00
Current Range: \$75,000.00 – \$100,450.00
Proposed Salary: **\$91,423.24 (1 increment)**
Proposed Range: \$75,000.00 - \$111,889.43

c. Jo-Ann Browne as Provisional Chemist 2 (As per CSC desk audit)

Current Title: Chemist 1
Current Salary: \$82,137.47
Current Range: \$21,821.80 - \$86,916.35
Proposed Salary: **\$85,901.46 (1 increment)**
Proposed Range: \$25,789.40 - \$104,721.38

d. Juan Ramon Bosque as Provisional Pumping Station Operator (REMOVED)

Current Title: Pumping Station Attendant
Current Salary: \$51,251.28
Current Range: \$25,000.00 - \$62,773.70
Proposed Salary: **\$54,410.79 (1 increment)**
Proposed Range: \$35,000.00 - \$70,208.33

e. Adam Fami as Provisional Mechanic-Diesel

Current Title: Mechanic
Current Salary: \$56,565.96
Current Range: \$17,804.80 - \$70,244.25
Proposed Salary: **\$61,727.14 (1 increment)**
Proposed Range: \$38,000.00 - \$87,533.06

f. Andres Calcano as Provisional Custodial Worker

Current Title: Laborer 1
Current Salary: \$63,977.89
Current Range: \$38,000.00 - \$63,977.89
Proposed Salary: **\$64,481.58 (1 increment)**
Proposed Range: \$35,000.00 - \$67,000.00

g. Rosemary Roman as Provisional Custodial Worker

Current Title: Laborer 1
Current Salary: \$63,977.89
Current Range: \$38,000.00 - \$63,977.89
Proposed Salary: **\$64,481.58 (1 increment)**
Proposed Range: \$35,000.00 - \$67,000.00

II. Increments

h. Jeffrey Baig as Assistant General Supervisor Water

Current Title: Assistant General Supervisor water
Current Salary: \$116,202.99
Current Range: \$51,667.20 - \$116,202.99
Proposed Salary: **\$126,202.99 (TOR)**
Proposed Range: \$71,000.00 - \$126,202.99

i. Jeffrey Holmes as Assistant General Supervisor Water

Current Title: Assistant General Supervisor water
Current Salary: \$107,050.19
Current Range: \$51,667.20 - \$116,202.99
Proposed Salary: **\$116,626.59 (2 increments)**
Proposed Range: **\$71,000.00 - \$126,202.99**

III. Title Change

j. Anna Lucianin as Provisional Clerk 3 (As per CSC desk audit)

Current Title: Collector of Delinquent Accounts
Current Salary: \$78,003.89
Current Range: \$19,783.40 - \$78,003.89
Proposed Salary: **No Change**
Proposed Range: **No Change**

IV. New Hires

k. Romona Sanchez

Proposed Title: Keyboard Clerk 1 (Assigned to the Lab)
Proposed Salary: **\$38,000.00**
Proposed Range: \$38,000.00 - \$60,270.00

ON THE ROLL: AYES; COMM.'S VANNOY, COTTON, VAN RENSA LIER AND KOLODZIEJ-ALL/COMM. LEVINE, AYE TO ITEMS H-K AND NAY TO ITEMS A-G/ COMM. SANCHEZ AYE TO ALL ABSTAIN ON ITEM F/COMM. FRIEND NAY TO ALL. ITEM D REMOVED FROM THIS AGENDA

RESOLUTION –MASKS COVERINGS

RECOMMENDATION OF THE EXEC. DIR. B.A., AND APPROVED BY LEGAL.

MOTION BY: COMM. VAN RENSALIER SECOND BY COMM. VANNOY

ADOPTED ON THE ROLL: AYES: 7

16. ADJOURNMENT

MEETING ADJOURNED, TIME: 12:47 P.M.

NEXT MEETING: OCTOBER 14, 2020 AT 9:30 AM

/TBL

9/14/20