



PASSAIC VALLEY WATER COMMISSION

1525 MAIN AVENUE • P.O. BOX 230
CLIFTON, NEW JERSEY 07011 • (973) 340-4300
CLIFTON FAX # (973) 340-4321

COMMISSIONERS

Joseph Kolodziej, President, Clifton
Jeffrey Levine, Vice President, Paterson
Ronald Van Rensalier, Treasurer, Passaic
Gerald Friend, Secretary, Clifton
Ruby Cotton, Commissioner, Paterson
Rigo Sanchez, Commissioner, Passaic
Robert Vannoy, Commissioner, Paterson

October 9, 2020

TO: Hon. Ruby Cotton
Hon. Gerald Friend
Hon. Joseph Kolodziej
Hon. Jeffrey Levine
Hon. Rigo Sanchez
Hon. Ronald Van Rensalier
Hon. Robert Vannoy
Joseph Bella
James Duprey
George T. Hanley

The Record – Passaic County Edition,
c/o The Editor
North Jersey Herald News,
c/o The Editor
Hon. Sonya Gordon, RMC,
City of Paterson
Hon. Amada Curling, RMC.
City of Passaic
Hon. Nancy Ferrigno, RMC,
City of Clifton

PASSAIC VALLEY WATER COMMISSION MEETING

OCTOBER 14, 2020

AGENDA

ORDER OF BUSINESS:

9:30 a.m. **Public Meeting called to order**

Roll Call & Compliance with N.J.S.A. 10:4-6 et seq.
Open Public Meetings Act
Pledge of Allegiance

Report of the Executive Director
Report of the Comptroller

Thereafter, Resolution to enter Executive Conference;

Reconvene Public Session as soon thereafter as possible.

Location: 1525 Main Avenue
Clifton, N.J. 07011



Louis Amodio
Administrative Secretary

/tbl

cc: **Y. Brisman**
J. Gallagher
Y. Weiss

COPY POSTED: 10/9/20
(CLIFTON)

Administrative Secretary
Louis Amodio

Executive Director
Joseph A. Bella

General Counsel
George T. Hanley



PASSAIC VALLEY WATER COMMISSION

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OCTOBER 14, 2020

Roll Call & Compliance with N.J.S.A. 10:4-6 et seq. Open Public Meetings Act; Salute to the Flag – Pledge of Allegiance

1. Public Comments
2. **Committee Reports:**
 - a) Finance
 - b) Personnel
 - c) Special Projects
3. **Executive Director's Report:**
 - a) Department Reports
 - b) Request Permission to Issue an RFP for Project No. 20-P-92 "Professional Services for a Risk and Resiliency Assessment (RRA) of PVWC's system and to update PVWC's Emergency Response Plan (ERP) to incorporate the findings of the RRA (per the ACO with EPA)
 - c) Request Permission to Issue and RFP for Project No. 20-P-94 "Professional Services for Source Water Inventory Assessment"
 - d) North Jersey ELKS Developmental Disabilities Agency- Request the use of PVWC's Garage, at the Clifton depot, to conduct their Annual Emergency Drill, scheduled for October 20, 2020 from 1:30 p.m. to 2:15 p.m. (Hold Harmless/Certificate of Insurance on file)
 - e) Request: Boy Scout Troop #23, Clifton, NJ, conducting painting of fire hydrants in Clifton, NJ as part of a Boy Scout Eagle Award Project (Indemnification and Hold Harmless on file)
4. **Comptroller's Report:**
 - a) Miscellaneous Financial Reports
 - b) Third Quarter Self-Insurance Report
 - c) Draft Audit Report (Weilkotz)

RESOLUTION ON ENTERING EXECUTIVE CONFERENCE

- A. **LAW:**
 1. Summary Aging Reports
 2. Ethnic and Gender Bias
- B. **PERSONNEL**
 1. Discussion-Department Head Ranges



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I. Increments

a. **Wendy Simone as Water Superintendent**

Current Title: Water Superintendent
Current Salary: \$152,828.59
Current Range: \$75,000.00 - \$152,828.59
Proposed Salary: **\$165,468.57 (TOR)**
Proposed Range: **\$85,000.00 - \$165,468.57**

b. **Gregg Lucianin as Buyer**

Current Title: Buyer
Current Salary: \$126,174.00
Current Range: \$32,518.98 - \$135,184.02
Proposed Salary: **\$135,184.02 (TOR)**
Proposed Range: **No Change**

c. **William Torrento as Supervising Water Treatment Plant Repairer**

Current Title: Supervising Water Treatment Plant Repairer
Current Salary: \$84,385.96
Current Range: \$50,003.20 - \$92,057.50
Proposed Salary: **\$86,303.84 (1 increment)**
Proposed Range: **No Change**

d. **Mario Cucuzzella as Supervising Water Treatment Plant Repairer**

Current Title: Supervising Water Treatment Plant Repairer
Current Salary: \$84,385.96
Current Range: \$50,003.20 - \$92,057.50
Proposed Salary: **\$85,664.55 (1 increment)**
Proposed Range: **No Change**

II. New Hires

e. **Tarik Boke**

Proposed Title: Water Treatment Plant Operator (Assigned to Purification)
Proposed Salary: \$57,000.00
Proposed Range: \$17,804.80 - \$70,185.60

f. **Marisa Bugliaro**

Proposed Title: Water Treatment Plant Operator (Assigned to Purification)
Proposed Salary: \$57,000.00
Proposed Range: \$17,804.80 - \$70,185.60

g. **Kathrine McNaught**

Proposed Title: Water Sample Collector (Assigned to the Laboratory)
Proposed Salary: \$48,000.00
Proposed Range: \$18,636.80 - \$63,998.61



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h. *Evan Cruz*

Proposed Title: Water Sample Collector (Assigned to the Laboratory)
Proposed Salary: \$48,000.00
Proposed Range: \$18,636.80 - \$63,998.61

i. *Alyssa Petry*

Proposed Title: Water Sample Collector (Assigned to the Laboratory)
Proposed Salary: \$48,000.00
Proposed Range: \$18,636.80 - \$63,998.61

III. Discussion

Proposed New IT Group in Engineering Department (J Bella & J Duprey)
Draft OT Procedures
Work Location Status of PVWC Employees (J Bella & J Duprey)
Vacation Buyback (Y Weiss)

C. ADMINISTRATION:

RECONVENE PUBLIC MEETING

5. CONSENT AGENDA:

- a) Minutes of the Passaic Valley Water Commission *in camera* session, and Regular Public Meetings held September 9, 2020.
- b) From Gregg Lucianin, Director of Purchasing Dept. Report of Miscellaneous Orders Placed for the period: from 8/29/20 to 10/5/20.

6. RESOLUTIONS:

- a) Resolution Awarding Project No. 21-P-12 (Re-Solicitation) "Insurance Agent Services for Property, Casualty, Automobile and Excess Liability"
- b) Resolution Authorizing the Sale of Surplus Personal Property no longer needed for Public use on an on-line Auction Website.
- c) Resolution Authorizing the Temporary lease of Portion of 1525 Main Avenue Parking Lot.
- d) Resolution: Easement Granted to Hinchliffe Master Urban Renewal, LP
- e) Resolution Approving and Codifying PVWC's Policies and Procedures for Authorizations and Approvals of Overtime.
- f) Resolution Approving Harrison Ave Water Tank Tower Entry Agreement for Line-of-Site-Test-Entry, Telecommunications Antenna Testing.

7. NEW BUSINESS:

Summary of Disbursements & Payrolls thru October 14, 2020, in the Amount of \$7,800,151.68 Certified by Treasurer Van Rensalier and Comptroller Weiss.



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8. **Recommendations from Executive Conference**

9. **GOOD & WELFARE**
 - a) Diversity Training (Brisman/Carela)

10. **ADJOURNMENT**