



PASSAIC VALLEY WATER COMMISSION

RESOLUTION #19-8

RESOLUTION OF PASSAIC VALLEY WATER COMMISSION

DATE OF ADOPTION: FEBRUARY 20, 2019

Factual Contents certified to by Louis Amodio, Administrative Secretary. Approved as to Form and Legality on basis of facts set forth by George T. Hanley, General Counsel. Entering Executive Closed Session in accordance with Open Public Meetings Act, R.S. 10:4-6 et seq. Pursuant to the Open Public Meetings Act,

COMMISSIONER: VAN RENSALIER offers the following Resolution for adoption:

WHEREAS, Section 8 of the Open Public Meetings Act, c. 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Passaic Valley Water Commission:

1. The public shall be excluded from discussion of the hereinafter-specified subject Matters; the general nature of the subject matters being; Financial, Insurance, Personnel, Contracts, Negotiations, Security, Health Benefits and Law: other matters as may be discussed *in camera*.
2. It is anticipated at this time that the above-stated subject matters will be ratified During public meeting following or as soon thereafter as the reason for discussion no Longer exists.
3. This Resolution shall take effect immediately.

Second by COMMISSIONER: RODRIGUEZ Time: 9:52 a.m.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	—	—	—	<u>X</u>
VANNOY, R.	<u>X</u>	—	—	—
LEVINE, J.	<u>X</u>	—	—	—
KOLODZIEJ, J.	<u>X</u>	—	—	—
VAN RANSALIER, R.	<u>X</u>	—	—	—
RODRIGUEZ, I.	<u>X</u>	—	—	—
SANCHEZ, R.	<u>X</u>	—	—	—

Adopted at a meeting of Passaic Valley Water Commission.

President

Secretary

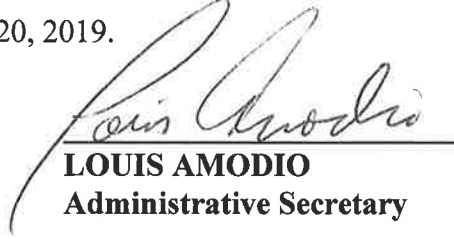
This Resolution, when adopted, must remain in the custody of the Administrative Secretary.



PASSAIC VALLEY WATER COMMISSION

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of a legal quorum of the Original Resolution duly passed and adopted by a majority of the full membership of the Passaic Valley Water Commission at its meeting of February 20, 2019.


LOUIS AMODIO
Administrative Secretary

RESOLUTION 19-09
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION
DATE OF ADOPTION: FEBRUARY 20, 2019

Approved as to form and legality by Law Department on basis of facts set forth by Executive Director, Purchasing, Engineering and Finance Departments.

Introduced by Commissioner: **VANNOY**

Seconded by Commissioner: **KOLODZIEJ**

WHEREAS, under Contract No. 17-B-9 "Corrosion Inhibitor" (the "Contract"), Carus Corporation of Peru, Illinois (the "Contractor") has provided, and continues to provide, goods and services under this 2-year contract with the Passaic Valley Water Commission ("PVWC") on an as-needed basis with the Contract commencing March 15, 2017; and

WHEREAS, under the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. as amended April 17, 2000 (the "Act"), certain discretionary provisions enabled under said Act, including extensions to existing contracts pursuant to N.J.S.A. 40A:11-15 (16) (the "LCPL"), were subsequently adopted by PVWC; and

WHEREAS, pursuant to the LCPL, extensions to existing contracts provide for up to two (2) additional years for contracts which are two (2) years or less, (for a total contract duration not to exceed four (4) years), with recommended actions concerning any and all such extensions subject to PVWC approval through Resolutions; and

WHEREAS, the Contract, otherwise scheduled to end on or about March 16, 2019, includes a provision whereby PVWC may elect to allow said Contract to expire at the end of the time stipulated, or to extend the contract time by annual or semi-annual periods, for a total contract duration not to exceed the maximum allowable set forth hereinabove; and

WHEREAS, under the provisions of the Contract, the Contractor is required to maintain and extend all insurance and performance bonds, and any other applicable bonds, and to continue to provide

goods and services under the extended contract under the terms and conditions of the existing contract; and

WHEREAS, it is, therefore, in the best interests of PVWC, its users and constituent municipalities to extend the Contract for a 2-year period of time beginning March 15, 2019 and ending on March 14, 2021; all as indicated in the Director of Engineering's memorandum dated January 17, 2019, a copy of which is attached hereto and made a part hereof, as Exhibit A; and

WHEREAS, a copy of the Director of Purchasing's memorandum dated January 16, 2019 along with the Contractor's correspondence dated January 11, 2019 agreeing to a 2-year extension of the Contract (under the terms and conditions of the Contract Documents), and other relevant correspondence, is attached hereto and made a part hereof as Exhibit B; and

WHEREAS, the unit quantities stipulated under the original 2-year Contract are hereby adjusted and reestablished for this 2-year extended portion of the Contract, and, based on the appropriate adjustment of the unit prices currently in effect under the Contract (in accordance with the provisions of N.J.S.A. 40A:11-15 and as set forth in the contract documents) and a negotiated index adjustment of zero (0) percent to said unit prices, the total amount of this extended portion of the Contract equates to \$715,616.00; and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose, and said certificate is included herewith and made a part hereof as Exhibit C;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby authorizes and awards a 2-year extension to Contract No. 17-B-9 "Corrosion Inhibitor" to Carus Corporation of Peru, Illinois commencing March 15, 2019 and expiring on

March 14, 2021; all in accordance with N.J.S.A. 40A:11-15; and in an amount not to exceed \$715,616.00.

2. That the terms of this 2-year extension to the Contract are embodied in this Resolution and Exhibit A which is incorporated herein as the amendment to the Contract.
3. That appropriate officers of the Commission are hereby authorized and directed to execute this Contract extension as set forth hereinabove and implement the terms of this extended Contract in accordance with this Resolution and the submissions provided in connection herewith, and the Secretary of PVWC to attest to this Contract extension and such other officers, employees and officials of PVWC are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution.
4. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	_____	_____	_____	<u>X</u>
VANNOY, R.	<u>X</u>	_____	_____	_____
LEVINE, J.	<u>X</u>	_____	_____	_____
KOLODZIEJ, J.	<u>X</u>	_____	_____	_____
VAN RENSALIER, R.	<u>X</u>	_____	_____	_____
RODRIGUEZ, I.	<u>X</u>	_____	_____	_____
SANCHEZ, R.	<u>X</u>	_____	_____	_____

Adopted at a meeting of Passaic Valley Water Commission.

**President
RIGO SANCHEZ**

**Secretary
ROBERT VANNOY**

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on February 20, 2019.



LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION

**2-YEAR EXTENSION OF CONTRACT 17-B-9
"CORROSION INHIBITOR"**

**DIRECTOR OF ENGINEERING'S MEMORANDUM
DATED JANUARY 17, 2019**

EXHIBIT A

**PASSAIC VALLEY WATER COMMISSION
INTER-OFFICE MEMORANDUM**

Date: January 17, 2019

To: G. Hanley
From: J. Duprey
C: J. Bella

Subject: 2-Year Extension of Contract 17-B-9 "Corrosion Inhibitor"

Under Contract 17-B-9 "Corrosion Inhibitor" (the "Contract"), Carus Corporation of Peru, Illinois (the "Contractor") has, and continues to, provide goods and services consistently on an as-needed basis with the said contract commencing on March 15, 2017. This 2-year contract, which is otherwise scheduled to end on or about March 15, 2019, includes a provision whereby PVWC may elect to allow the said contract to expire at the end of the time stipulated, or to extend the contract time by annual or multi-annual periods, for a total contract duration of not more than four (4) years, including extensions. A 2-year extension would result in an overall contract duration of four (4) years which would be permissible under the Local Public Contracts Law N.J.S.A. 40A:11-15 because it would not exceed the maximum allowable.

Attached is a copy of the Director of Purchasing's memorandum dated January 16, 2019, along with the Contractor's correspondence dated January 11, 2019 agreeing to a 2-year extension of the contract under the terms and conditions of the Contract Documents.

It is recommended that, subject to review and approval by the Law Department, Contract 17-B-9 be extended for a 2-year period of time beginning March 15, 2019 and ending on March 14, 2021. Based on the re-establishment of the unit quantities for the 2-year extension, and negotiated adjustments of the unit prices [by the Escalation Index⁽¹⁾ adjustment of zero (0) percent], all in accordance with the provisions of N.J.S.A. 40A:11-15, the total amount of the extended portion of the contract equates to \$715,616.00.

Note: (1) In accordance with N.J.S.A. 40A:11-15, the Index Rate is the rate of annual percent increase, rounded to the nearest half-percent, in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services, computed and published quarterly by the United States Department of Commerce, Bureau of Economic Analysis.

PASSAIC VALLEY WATER COMMISSION

**2-YEAR EXTENSION OF CONTRACT 17-B-9
"CORROSION INHIBITOR"**

**DIRECTOR OF PURCHASING'S MEMORANDUM
DATED JANUARY 16, 2019 AND CONTRACTOR'S
CORRESPONDENCE DATED JANUARY 11, 2019**

EXHIBIT B

**PASSAIC VALLEY WATER COMMISSION
INTER-OFFICE MEMO**

DATE: January 16, 2019

FROM: Purchasing Department

TO: Joseph A. Bella
George T. Hanley
Yitzchak Weiss

RE: **Contract # 17-B-9 Corrosion Inhibitor**

The above referenced contract is due to expire 03/16/2019. In accordance with the provisions of N.J.S.A. 40:A11 et seq., L 1999, C 440, we have the option to extend this contract for up to another two (2) years.

The current contractor, **Carus Corporation**, has agreed to this extension at "0% Increase". The Finance Department has "Certified the Availability of Funds" (documentation attached).

Current contract amount = \$715,616.00

Extension amount = **\$715,616.00**

Respectfully submitted,

Gregg B. Lucianin
Buyer

cc: J. Duprey
L.Amodio

Lucianin, Gregg

From: Bergagna, Maria <Maria.Bergagna@caruscorporation.com>
Sent: Friday, January 11, 2019 3:28 PM
To: Lucianin, Gregg
Cc: Smith, Barbie
Subject: RE: Contract 17-B-9

Good Afternoon Gregg:

Carus Corporation is in agreement to a two-year extension for contract #17-B-9 Corrosion Inhibitor at a 0% increase in the unit price for the term of 3/15/2019 to 3/14/2021.

Please advise if you need any additional information.

Thank you

Maria Bergagna | Bid Specialist

Office: +1 815 224-6596 | maria.bergagna@caruscorporation.com

Carus Corporation

Office: +1 800 435-6856 | +1 815 223-1500 | Fax: +1 815 224-6697

315 Fifth St | Peru, Illinois, USA 61354

<http://www.caruscorporation.com>



CARUS CORPORATION
WATER • REMEDIATION • INDUSTRIAL • AIR



From: Lucianin, Gregg <GLUCIANin@PVWC.com>
Sent: Friday, January 11, 2019 2:12 PM
To: Bergagna, Maria <Maria.Bergagna@caruscorporation.com>
Subject: RE: Contract 17-B-9

Good Afternoon Maria

Your current Contract is due to expire March 16, 2019..PVWC would like to offer a Two Year Extension for Contract 17-B-9 Corrosion Inhibitor at 0% Increase in unit prices.. Contract Term 3/15/2019 To 03/14/2021

Please let me know as soon as you can if you agree or decline

Thank you

Gregg B Lucianin
Buyer
Passaic Valley Water Commission

PASSAIC VALLEY WATER COMMISSION

**2-YEAR EXTENSION OF CONTRACT 17-B-9
"CORROSION INHIBITOR"**

PVWC'S FINANCIAL CERTIFICATION

EXHIBIT C

OFFICE OF THE COMPTROLLER

CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

Description of Project or Contract: **17-B-9 Contract Extension - Carus Corp.**

Amount of Project or Contract: \$ 715,616.00

1. Acct: # 001-1002-421-70-11 Purchase / Chemicals

Specific Appropriation to which expenditures will be charged: Budget 2019/2020/2021

Other comments: Two (2) Year Contract Extension Commencing: March 2019
Corrosion Inhibitor

Date of Certification: 01/16/2019 Certified: \$715,616.00



Yitzchak Weiss
Comptroller and Chief Financial Officer

YW:gbl

RESOLUTION: 19-10
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION
DATE OF ADOPTION: FEBRUARY 20, 2019

Approved as to form and legality by Law Department on basis of facts set forth by Executive Director, Purchasing, Engineering and Finance Departments.

Introduced by Commissioner: **VANNOY**

Seconded by Commissioner: **KOLODZIEJ**

WHEREAS, on January 3, 2019 three (3) bids were received by Passaic Valley Water Commission ("PVWC") for Contract No. 18-B-17 "Granular Media Filtration Pilot Module"; and

WHEREAS, said bids have been reviewed by the Executive Director, Director of Engineering, and the Director of Purchasing, (and Counsel as to form and legality); and

WHEREAS, the Local Public Contracts Law provides for the awarding of the Contract upon receipt of bids and qualifications of bidders therefor; and

WHEREAS, the lowest responsible, responsive bid submitted for this Contract was that of Ferraro Construction Corp. of Franklin, New Jersey (the "Awardee") with respect to said bid in the amount of \$383,000.00; and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose and said certificate is attached hereto;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That Contract No. 18-B-17 "Granular Media Filtration Pilot Module" in the total amount of \$383,000.00 in connection with the above described goods and services is hereby awarded to the Awardee.
2. That the appropriate officers of the Commission are hereby authorized to execute the Contract; and implement the terms of said Contract in accordance with this Resolution and the

submissions provided in connection therewith, with respect to solicitation for bids made in connection with Contract 18-B-17 as set forth hereinabove.

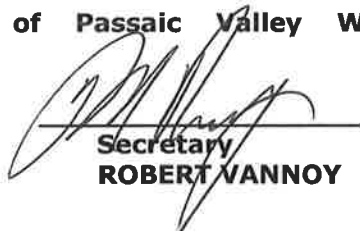
RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	—	—	—	<u>X</u>
VANNOY, R.	<u>X</u>	—	—	—
LEVINE, J.	<u>X</u>	—	—	—
KOLODZIEJ, J.	<u>X</u>	—	—	—
VAN RENSALIER, R.	<u>X</u>	—	—	—
RODRIGUEZ, I.	<u>X</u>	—	—	—
SANCHEZ, R.	<u>X</u>	—	—	—

Adopted at a meeting of Passaic Valley Water Commission.



President
RIGO SANCHEZ

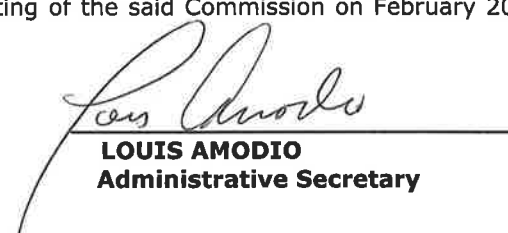


Secretary
ROBERT VANNOY

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on February 20, 2019.



LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION

INTER-OFFICE MEMO

DATE: January 29, 2019

FROM: Purchasing Department

TO: Joseph A. Bella
George T. Hanley
Yitzchak Weiss

RE: **Contract # 18-B-17**
Granular Media Filtration Pilot Module

The Purchasing Department has reviewed the above stated Contract for required documents, affirmative action requirements, and the Contract proposal tabulations. The Finance Department has certified the availability of funds (see attached).

Of the three (3) bids received, the lowest responsive and responsible proposal was submitted by **Ferraro Construction Corp.**, of Franklin NJ, in the amount of **\$383,000.00.**

Respectfully submitted,

Gregg B. Lucianin
Buyer

cc: L. Amodio
J. Duprey

Contract # 18-B-17
Granular Media Filtration Pilot Module

Bids Received 01/03/2019

BIDDERS	BID DEPOSIT CC- Certified Check CA- Cashier's Check BB- Bid Bond	TOTAL AMOUNT OF CONTRACT	REMARKS
Ferraro Construction 5 Park Pl Franklin, NJ 07416 laura@ferraroconstruction.com	Certified Check Cashier's Check 10% Bid Bond Not to Exceed \$20,000.00	\$383,000.00	X Business Registration Cert. X PW/C Consent of Surety Other Consent of Surety X Public Works Cont. Cert. X EEO Cert + SUBS
Hutton Construction 41 Village Park Road Cedar Grove, NJ 07009 hutton@hutton1.com	Certified Check Cashier's Check 10% Bid Bond Not to Exceed \$20,000.00	\$386,033.00	X Business Registration Cert. X PW/C Consent of Surety Other Consent of Surety X Public Works Cont. Cert. X EEO Cert + SUBS
Ray Palmer 95 King Street Dover, NJ 07801 rpanj@verizon.net	Certified Check Cashier's Check Bid Bond Not to Exceed \$20,000.00	417,400.00	X Business Registration Cert. X PW/C Consent of Surety Other Consent of Surety X Public Works Cont. Cert. X EEO Cert + SUBS
	Certified Check Cashier's Check Bid Bond Not to Exceed \$		Business Registration Cert. PW/C Consent of Surety Other Consent of Surety Public Works Cont. Cert.
	Certified Check Cashier's Check Bid Bond Not to Exceed \$		Business Registration Cert. PW/C Consent of Surety Other Consent of Surety Public Works Cont. Cert.

OFFICE OF THE COMPTROLLER

CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

Description of Project or Contract: **18-B-17 – Granular Media Filtration Pilot Module.**

Amount of Project or Contract: \$383,000.00

1. Acct: # 001-0901-419-9548 – Purchases – Chemicals

Specific Appropriation to which expenditures will be charged: Budget 2019/2020

Other comments: One (1) Year Contract Commencing: February 2019

Date of Certification: 01/29/2019 Certified: \$383,000.00



Yitzhak Weiss
Comptroller and Chief Financial Officer
Passaic Valley Water Commission

YW:gbl

RESOLUTION: 19-11
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION
DATE OF ADOPTION: FEBRUARY 20, 2019

Approved as to form and legality by Law Department on basis of facts set forth by Executive Director, Purchasing, Engineering and Finance Departments.

Introduced by Commissioner: **VANNOY**

Seconded by Commissioner: **KOLODZIEJ**

WHEREAS, on December 4, 2018 three (3) bids were received by Passaic Valley Water Commission ("PVWC") for Contract No. 19-B-2 "Furnish and Deliver Water Service Boxes and Roadway Boxes"; and

WHEREAS, said bids have been reviewed by the Executive Director, Director of Engineering, Director of Purchasing, (and Counsel as to form and legality); and

WHEREAS, the Local Public Contracts Law provides for the awarding of the Contract upon receipt of bids and qualifications of bidders therefor; and

WHEREAS, the lowest responsible bid submitted for this Contract was that of Water Works Supply Company, Inc. of Pompton Plains, New Jersey (the "Awardee") with respect to said bid in the amount of \$138,140.92; and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose and said certificate is attached hereto;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That Contract No. 19-B-2 "Furnish and Deliver Water Service Boxes and Roadway Boxes" in the total amount of \$138,140.92 in connection with the above described goods and services is hereby awarded to the Awardee.
2. That the appropriate officers of the Commission are hereby authorized to execute the Contract; and implement the terms of said Contract in accordance with this Resolution and the

submissions provided in connection therewith, with respect to solicitation for bids made in connection with Contract 19-B-2 as set forth hereinabove.


RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
VANNOY, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
LEVINE, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
KOLODZIEJ, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VAN RENSALIER, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
RODRIGUEZ, I.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
SANCHEZ, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Adopted at a meeting of Passaic Valley Water Commission.



President
RIGO SANCHEZ



Secretary
ROBERT VANNOY

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on February 20, 2019.



LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION

INTER-OFFICE MEMO

DATE: January 16, 2019

FROM: Purchasing Department

TO: Joseph A. Bella
George T. Hanley
Yitzchak Weiss

RE: **Contract # 19-B-2**
Furnish and Deliver Water Service Boxes and Roadway Boxes

The Purchasing Department has reviewed the above stated Contract for required documents, affirmative action requirements, and the Contract proposal tabulations. The Finance Department has certified the availability of funds (see attached).

Of the three (3) bids received, the lowest responsive and responsible proposal was submitted by **Water Works Supply Company, Inc.**, of Pompton Plains, New Jersey, in the amount of **\$138,140.92**.

Respectfully submitted,

Gregg B. Lucianin
Buyer

cc: L. Amodio
J. Duprey

Contract 19-B-2
Water Service Boxes and Roadway Boxes

Bids Received December 4, 2018

BIDDERS	BID DEPOSIT CC- Certified Check CA- Cashier's Check BB- Bid Bond	TOTAL AMOUNT OF CONTRACT	REMARKS
Water Works Supply Company, Inc. 660 Route 23 Pompton Plains, New Jersey 07444 walters@wwscni.com	Certified Check Cashier's Check 10% Bid Bond Not to Exceed \$20,000.00	\$138,140.92	X Business Registration Cert. X PVWC Consent of Surety Other Consent of Surety Public Works Cont. Cert. X EEO Cert
Capital Supply Construction Products 149 Old Turnpike Road Wayne, New Jersey 07470 hughmalley@capitalsupplyconstruction.com	Certified Check Cashier's Check 10% Bid Bond Not to Exceed 20,000.00	\$160,449.00	X Business Registration Cert. X PVWC Consent of Surety Other Consent of Surety Public Works Cont. Cert. X EEO Cert
Ferguson 190 North Oberlin Ave Lakewood, NJ 08701 bill.coon@ferguson.com	Certified Check Cashier's Check 10% Bid Bond Not to Exceed \$20,000.00	\$233,418.00	X Business Registration Cert. X PVWC Consent of Surety Other Consent of Surety Public Works Cont. Cert. X EEO Cert
	Certified Check Cashier's Check Bid Bond Not to Exceed \$		Business Registration Cert. PVWC Consent of Surety Other Consent of Surety Public Works Cont. Cert.
	Certified Check Cashier's Check Bid Bond Not to Exceed \$		Business Registration Cert. PVWC Consent of Surety Other Consent of Surety Public Works Cont. Cert.

OFFICE OF THE COMPTROLLER

CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

Description of Project or Contract: **19-B-2 Water Works Supply Company, Inc.**


Amount of Project or Contract: \$ 138,140.92

1. Acct: # 001-0000-131-01-00 Inventory

Specific Appropriation to which expenditures will be charged: Capital Budget
2019/2020/2021

Other comments: Two (2) Year Contract Commencing: February 2019
Furnish and Deliver Water Service Boxes and Roadway Boxes

Date of Certification: 01/16/2019 Certified: \$138,140.92


Fitzchak Weiss
Comptroller and Chief Financial Officer

YW:gbl

RESOLUTION: 19-12
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION
DATE OF ADOPTION: FEBRUARY 20, 2019

Approved as to form and legality by Law Department on basis of facts set forth by Executive Director, Purchasing, Engineering and Finance Departments.

Introduced by Commissioner: **VANNOY**

Seconded by Commissioner: **KOLODZIEJ**

WHEREAS, on January 17, 2019 three (3) bids were received by Passaic Valley Water Commission ("PVWC") for Contract No. 19-B-5 "Liquid Ferric Sulfate"; and

WHEREAS, said bids have been reviewed by the Executive Director, Director of Engineering, and the Director of Purchasing, (and Counsel as to form and legality) and a memorandum dated January 18, 2019 from the Director of Engineering, along with other relevant correspondence, is attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law provides for the awarding of the Contract upon receipt of bids and qualifications of bidders therefor; and

WHEREAS, the lowest responsible bid submitted for this contract was that of Kemira Water Solutions, Inc. of Lawrence, Kansas (the "Awardee") with respect to said bid, based on the estimated quantity of 1,000 dry tons, in the amount of \$1,985,000.00; and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose and said certificate is attached hereto;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That Contract No. 19-B-5 "Liquid Ferric Sulfate" in the total amount of \$1,985,000.00 in connection with the above described goods and services is hereby awarded to the Awardee.
2. That the appropriate officers of the Commission are hereby authorized to execute the Contract; and implement the terms of

said Contract in accordance with this Resolution and the submissions provided in connection therewith, with respect to solicitation for bids made in connection with Contract 19-B-5 as set forth hereinabove.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	—	—	—	<u>X</u>
VANNOY, R.	<u>X</u>	—	—	—
LEVINE, J.	<u>X</u>	—	—	—
KOLODZIEJ, J.	<u>X</u>	—	—	—
VAN RENSALIER, R.	<u>X</u>	—	—	—
RODRIGUEZ, I.	<u>X</u>	—	—	—
SANCHEZ, R.	<u>X</u>	—	—	—

Adopted at a meeting of Passaic Valley Water Commission.



President
RIGO SANCHEZ



Secretary
ROBERT VANNOY

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on February 20, 2019.



LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION

INTER-OFFICE MEMO

DATE: January 29, 2019

FROM: Purchasing Department

TO: Joseph A. Bella
George T. Hanley
Yitzchak Weiss

RE: **Contract # 19-B-5**
Liquid Ferric Sulfate

The Purchasing Department has reviewed the above stated Contract for required documents, affirmative action requirements, and the Contract proposal tabulations.

Of the three (3) bids received, the lowest responsive and responsible proposal was submitted by Kemira Water Solutions, Inc. of Lawrence, Kansas, in the amount of \$1,985,000.00

Respectfully submitted,

Gregg B. Lucianin
Buyer

cc: L. Amodio
J. Duprey

Contract 19-B-5
Liquid Ferric Sulfate

Bids Received 01/17/2018

BIDDERS	BID DEPOSIT CC- Certified Check CA- Cashier's Check BB- Bid Bond	TOTAL AMOUNT OF CONTRACT	REMARKS
Kemira Water Solutions, Inc. 4321 W. 6th Street Lawrence, Kansas 66049 shelly.bart@kemira.com	Certified Check Cashier's Check 10% Bid Bond Not to Exceed \$20,000.00	\$1985.00 Per Dry Tn \$1,985,000.00-	X Business Registration Cert. X PW/C Consent of Surety Other Consent of Surety Public Works Cont. Cert. EEO X
	Certified Check Cashier's Check Bid Bond Not to Exceed		Business Registration Cert. PW/C Consent of Surety Other Consent of Surety Public Works Cont. Cert.
Pencco, Inc PO Box 600 San Felipe, Tx 77473 sarah@pencco.com	Certified Check Cashier's Check 10% Bid Bond Not to Exceed \$	3058.33 Dry Tn \$3,058,330.00	x Business Registration Cert. x PW/C Consent of Surety Other Consent of Surety Public Works Cont. Cert.
Chemtrade Chemicals US, LLC 90 E. Halsey Road Parsippany, New Jersey 07054 bryno@chemtradelogistics.com	Certified Check Cashier's Check 10% Bid Bond Not to Exceed	\$2583.23 Dry Tn \$2,583,230.00	X Business Registration Cert. X PW/C Consent of Surety Other Consent of Surety Public Works Cont. Cert. EEO x
	Certified Check Cashier's Check Bid Bond Not to Exceed \$		Business Registration Cert. PW/C Consent of Surety Other Consent of Surety Public Works Cont. Cert.

OFFICE OF THE COMPTROLLER

CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

Description of Project or Contract: **19-B-5 - Kemira Water Solutions, Inc.**

Amount of Project or Contract: \$1,985,000.00

1. Acct: # 001-1002-421-70-11 Purchases / Chemicals

Specific Appropriation to which expenditures will be charged: Budget 2019/2020

Other comments: One Year Contract Commencing: February 2019
Liquid Ferric Sulfate

Date of Certification: 1/29/2019 Certified: \$1,985,000.00



Yitzchak Weiss
Comptroller and Chief Financial Officer

YW:gbl

RESOLUTION: 19-13
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION
DATE OF ADOPTION: FEBRUARY 20, 2019

Approved as to form and legality by Law Department on the basis of facts set forth by Executive Director, Purchasing, and Finance Departments.

Introduced by Commissioner: **VANNOY**

Seconded by Commissioner: **KOLODZIEJ**

WHEREAS, Passaic Valley Water Commission ("PVWC") solicited for professional services (or extraordinary unspecifiable Services) for Project No. 19-P-79 entitled "Construction Phase Professional Services for Replacement Drives for PVWC's Morris County Connection Pumps Contract" (hereinafter the "Project"), with said solicitation and procurement of responses undertaken through a fair and open process, as defined in N.J.S.A. 19:44A-20.7 (hereinafter the "Fair and Open Process Law"); and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) and the Fair and Open Process Law require that notice, with respect to contracts for professional services (or extraordinary unspecifiable services), procured through a fair and open process and awarded without competitive bids, must be publicly advertised; and

WHEREAS, following public advertisement as required by New Jersey law, in accordance with an appropriate form of notice, and placement of the said notice on the official website of PVWC, as well as in the official newspaper of PVWC and any other such publications as may have been deemed appropriate, PVWC received only one response for the Project; and

WHEREAS, in an effort to seek broader participation in the Project, the Commission has elected to reject, without prejudice, the one response received for the Project and thereafter to re-solicit for professional services (or extraordinary unspecifiable services), through the Fair and Open Process Law in accordance with N.J.S.A. 40A:11-1 et seq. and N.J.S.A. 19:44A-20.7; and

WHEREAS, the said response to the Project and solicitation are on file in the office of the Administrative Secretary and available for inspection; and

WHEREAS, it is in the best interest of PVWC, its users and constituent municipalities, for PVWC to reject the response received for the Project, without prejudice, and to re-solicit for professional services (or extraordinary unspecifiable services) for the Project;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That the response received for Project No. 19-P-79 entitled "Construction Phase Professional Services for Replacement Drives for PVWC's Morris County Connection Pumps Contract" is hereby rejected without prejudice.
2. That the appropriate officials and employees of the Commission be and are hereby directed to solicit for new responses for the Project in accordance with these findings and applicable law.
3. That the appropriate officials and employees of the Commission are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution;
4. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

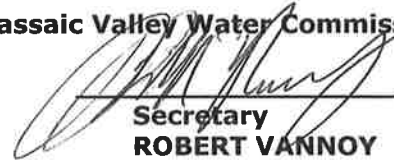
RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
VANNOY, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
LEVINE, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
KOLODZIEJ, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VAN RENSALIER, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
RODRIGUEZ, I.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
SANCHEZ, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Adopted at a meeting of Passaic Valley Water Commission.



President
RIGO SANCHEZ



Secretary
ROBERT VANNOY

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on February 20, 2019.



LOUIS AMODIO
Administrative Secretary

RESOLUTION: 19-14
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION

**AMENDMENT TO THE AGREEMENT FOR PROJECT
17-P-60 (RE-SOLICITATION) "PROFESSIONAL SERVICES
FOR PUBLIC OUTREACH AND PARTICIPATION FOR THE
WATER STORAGE IMPROVEMENT PROJECTS"**

DATE OF ADOPTION: FEBRUARY 20, 2019

Approved as to form and legality by Law Department on basis of facts set forth by Executive Director, Purchasing, Engineering and Finance Departments.

Introduced by Commissioner: **VANNOY**

Seconded by Commissioner: **KOLODZIEJ**

WHEREAS, Project No. 17-P-60 (Re-Solicitation) entitled "Professional Services for Public Outreach and Participation for the Water Storage Improvement Projects" (the "Project") was awarded to JGSC Group, LLC ("JGSC Group") of Merchantville, New Jersey at PVWC's Commission Meeting of October 19, 2017 with reimbursement to be on a time-and-materials basis, not to exceed \$70,000.00 per year over two years (for a total not-to-exceed amount of \$140,000.00); all as set forth in the previously approved agreement for the Project (the Agreement"); and

WHEREAS, JGSC Group has, and continues to, provide professional services related to the Project consistently and reliably and effectively and efficiently on an as-needed, as-requested basis; and

WHEREAS, continuation of these services is needed for PVWC to remain in compliance with the Second Amended Administrative Consent Order (SAACO) which, among other things, requires PVWC to provide public outreach and public participation services for the Water Storage Improvement Projects; and

WHEREAS, based on PVWC's previous experience under the Project, an increase in required professional services (compared to that originally contemplated) is necessary for JGSC Group to continue assisting PVWC in these ongoing public outreach and public participation

efforts at the magnitude and intensity needed for PVWC to remain in compliance with the SAACO; and

WHEREAS, in response to PVWC's request, JGSC Group has submitted a Proposal dated January 31, 2019 (the "Proposal"), to continue providing professional services related to the above, based on the appropriate increase in magnitude and intensity for said services contemplated and extrapolated from PVWC's previous experience under the Project, on an as-requested basis for an additional one-year period, and a copy of the Proposal is attached hereto and made a part hereof as an attachment to the Amendment to the Agreement included in Exhibit B referenced below; and

WHEREAS, the previously approved not-to-exceed total amount for the Project is hereby duplicated in the same total not-to-exceed amount of \$140,000.00 which will be made available under this one-year extension to the Project (in lieu of being spread over the two-year duration previously approved by the Commission) to appropriately reflect the required increased magnitude and intensity of professional services needed for PVWC to remain in compliance with the SAACO; and

WHEREAS, the Executive Director and the Director of Engineering have reviewed JGSC Group's Proposal for continuing the professional services as set forth hereinabove and find it to be reasonable, considering the nature and scope of said additional professional services involved, and has recommended that the said services, and additional costs related thereto, be approved, and a copy of the Executive Director and the Director of Engineering's memorandum dated January 31, 2019 is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, the said modifications will be incorporated into an amendment to the Agreement for the Project (the "Amendment to the Agreement"), a form of which is attached hereto and made a part hereof as Exhibit B; and

WHEREAS, the General Counsel, (as to form and legality), has reviewed the Amendment to the Agreement and the above-referenced PVWC memorandum and concurs with the Executive Director and the Director of Engineering's recommendations; and

WHEREAS, the additional services to be rendered pursuant hereto constitute professional services (or extraordinary unspecifiable services) within the meaning and intent of the Local Public Contracts Law; and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose and said certificate is attached hereto as Exhibit C;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey;

1. That PVWC hereby authorizes and approves the Amendment to the Agreement for the Project, and the appropriate officials of PVWC, and such other officers, employees and officials of PVWC, on behalf of PVWC, are hereby authorized to execute and enter into the Amendment to the Agreement for the Project, and to perform such other acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
2. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Agreement shall be placed on file and made available for inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
VANNOY, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
LEVINE, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
KOLODZIEJ, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VAN RENSALIER, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
RODRIGUEZ, I.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
SANCHEZ, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Adopted at a meeting of Passaic Valley Water Commission.



President
RIGO SANCHEZ



Secretary
ROBERT VANNOY

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on February 20, 2019.



LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION

**AMENDMENT TO THE AGREEMENT FOR PROJECT
17-P-60 (RE-SOLICITATION) "PROFESSIONAL SERVICES
FOR PUBLIC OUTREACH AND PARTICIPATION FOR THE
WATER STORAGE IMPROVEMENT PROJECTS"**

**PVWC'S EXECUTIVE DIRECTOR'S AND DIRECTOR
OF ENGINEERING'S MEMORANDUM DATED
JANUARY 31, 2019**

EXHIBIT A

**PASSAIC VALLEY WATER COMMISSION
INTEROFFICE MEMORANDUM**

Date: January 31, 2019

To: Hon. Commissioners

From: J. Bella & Duprey

C: G. Hanley
L. Amodio
G. Lucianin

Re: Request for the Commission to Authorize and Approve an Amendment to the Agreement for Project 17-P-60 (Re- Solicitation) "Professional Services for Public Outreach and Participation for the Water Storage Improvement Projects" (the "Project")

Summary

It is recommended that an amendment to the agreement for the above-referenced project be approved. This amendment would enable JGSC Group, LLC ("JGSC Group") of Merchantville, New Jersey to continue providing necessary professional services related to the Project for an additional one-year period; all as set forth below.

Background

Project 17-P-60 (Re-Solicitation) entitled "Professional Services for Public Outreach and Participation for the Water Storage Improvement Projects" (the "Project") was awarded to JGSC Group at PVWC's Commission Meeting dated October 19, 2017 with reimbursement to be on a time-and-materials basis, not to exceed \$70,000.00 per year for two years (for a total not-to-exceed amount of \$140,000.00); all as set forth in the previously approved agreement for the Project (the Agreement").

JGSC Group has, and continues to, provide professional services related to the Project consistently and reliably and effectively and efficiently on an as-needed, as-requested basis.

Continuation of these services is needed for PVWC to remain in compliance with the Second Amended Administrative Consent Order (SAACO) which, among other things, requires PVWC to provide public outreach and participation services for the water storage improvement projects.

Based on PVWC's previous experience under the Project, an increase in required professional services (compared to that originally contemplated) is necessary for JGSC Group to continue assisting PVWC in these ongoing public outreach and public participation efforts at the magnitude and intensity needed for PVWC to remain in compliance with the SAACO.

In response to PVWC's request, JGSC Group has submitted a Proposal dated January 31, 2019 (the "Proposal"), to continue providing professional services related to the above, based on the appropriate increase in magnitude and intensity for said services contemplated and extrapolated from PVWC's previous experience under the Project, on an as-requested basis for an additional one-year period, and a copy of the Proposal is attached hereto and made a part hereof as an attachment to the Amendment to the Agreement included in Exhibit B.

It is recommended that the Commission authorize and approve the Amendment to the Agreement to enable JGSC Group to continue providing professional services under the Project, and that the previously approved not-to-exceed total amount for the Project is hereby duplicated in the same total not-to-exceed amount of \$140,000.00 which will be made available under this one-year extension to the Project (in lieu of being spread over the two-year duration previously approved by the Commission) to appropriately reflect the required increased magnitude and intensity of professional services needed for PVWC to remain in compliance with the SAACO.

Subject to review and approval by the Law Department, the said changes will be incorporated into an Amendment to Agreement for the Project, the form of which is attached hereto.

PASSAIC VALLEY WATER COMMISSION

**AMENDMENT TO THE AGREEMENT FOR PROJECT
17-P-60 (RE-SOLICITATION) "PROFESSIONAL SERVICES
FOR PUBLIC OUTREACH AND PARTICIPATION FOR THE
WATER STORAGE IMPROVEMENT PROJECTS"**

**THE AMENDMENT TO THE AGREEMENT
AND JGSC GROUP'S PROPOSAL
DATED JANUARY 31, 2019**

EXHIBIT B

**PASSAIC VALLEY WATER COMMISSION
AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL
SERVICES FOR PROJECT 17-P-60 (Re-Solicitation)**

THIS AMENDMENT TO AGREEMENT FOR ADDITIONAL PROFESSIONAL SERVICES (the "AMENDMENT") made as of _____, 20__ between PASSAIC VALLEY WATER COMMISSION ("PVWC"), a Public Utility Company organized pursuant to its enabling statute (N.J.S.A. 40:62-108 et seq.), having its principal place of business at 1525 Main Avenue, Clifton, New Jersey 07011, and JGSC Group, LLC a professional firm (hereinafter "PROFESSIONAL" and/or "contractor") having a place of business at P.O. Box 1148, Merchantville, New Jersey 08109.

WHEREAS, this AMENDMENT hereby modifies the previously signed and executed agreement (the "AGREEMENT") with PVWC and PROFESSIONAL that was awarded Project No. 17-P-60 (Re-Solicitation) entitled "Professional Services for Public Outreach and Participation for the Water Storage Improvement Projects" (hereinafter the "PROJECT") at PVWC's Commission Meeting of October 19, 2017; and

WHEREAS, at PVWC's request, PROFESSIONAL submitted a proposal dated January 31, 2019 (the "PROPOSAL") which PROPOSAL hereby modifies the AGREEMENT to include the additional professional services as set forth in the PROPOSAL, and a copy of the PROPOSAL, including a breakdown of the scope and additional costs related thereto, is attached hereto and made a part hereof as Attachment A; and

WHEREAS, the PROJECT is hereby extended for a one-year period, and the previously approved not-to-exceed total price of \$140,000.00 for the PROJECT is hereby duplicated in the same not-to-exceed amount of \$140,000.00 and made available under this one-year extension to the PROJECT, and

WHEREAS, the PROFESSIONAL will be reimbursed on a take-and-pay, time-and-materials, not-to-exceed basis for additional professional services; all as ordered in writing by PVWC; and

All other provisions of the AGREEMENT shall remain in full force and effect.

JGSC GROUP, LLC

Witness or Attest

By: _____
Secretary
(Seal)

By: _____
Authorized Signatory

PASSAIC VALLEY WATER COMMISSION

By: _____
LOUIS AMODIO
Administrative Secretary

By: _____
RIGO SANCHEZ
President

PASSAIC VALLEY WATER COMMISSION

**AMENDMENT TO THE AGREEMENT FOR PROJECT
17-P-60 (RE-SOLICITATION) "PROFESSIONAL SERVICES
FOR PUBLIC OUTREACH AND PARTICIPATION FOR THE
WATER STORAGE IMPROVEMENT PROJECTS"**

PROFESSIONAL'S PROPOSAL DATED JANUARY 31, 2019

ATTACHMENT A

PASSAIC VALLEY WATER COMMISSION

**AMENDMENT TO AGREEMENT FOR PROJECT
17-P-60 (RE-SOLICITATION) "PROFESSIONAL SERVICES
FOR PUBLIC OUTREACH AND PARTICIPATION FOR THE
WATER STORAGE IMPROVEMENT PROJECTS"**

PVWC'S FINANCIAL CERTIFICATION SHEET

EXHIBIT C

RESOLUTION: 19-15
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION

**AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL
SERVICES FOR PROJECT NO. 18-P-77 "HISTORIC
SPECIALIST AND RELATED SERVICES"**

DATE OF ADOPTION: FEBRUARY 20, 2019

Approved as to form and legality by Law Department on the basis of facts set forth by Executive Director, Purchasing, and Finance Departments.

Introduced by Commissioner: **VANNOY**

Seconded by Commissioner: **KOLODZIEJ**

WHEREAS, Project No. 18-P-77 entitled "Professional Services for Historic Specialist and Related Services" (the "Project") was awarded to the firm of Mary Delaney Krugman Associates, Inc. (the "Historic Specialist") of Montclair, New Jersey at PVWC's September 20, 2018 Commission Meeting with reimbursement on a Time-and-Materials, Take-and-Pay basis not to exceed \$55,000.00 (which amount represented a limited portion of the total not-to-exceed amount of \$130,000.00 stipulated in the Request for Proposals (RFP) for professional services related to the Project), and the Project was authorized for an interim period through December 31, 2018; and

WHEREAS, as previously indicated, recommendations concerning award of the balance (or a portion of the balance) of the not-to-exceed total amount stipulated in the RFP, if and to the extent required, would be submitted to the Commission for consideration and approval at some future date; and

WHEREAS, the Historic Specialist has, and continues to, provide professional services related to the Project consistently and reliably and effectively and efficiently on an as-needed, as-requested basis; and

WHEREAS, continuation of these services is needed for PVWC to remain in compliance with the Second Amended Administrative Consent Order (SAACO) which, among other things, requires PVWC to comply with NJDEP regulatory requirements requiring PVWC to further develop agreed-to historic mitigating measures for incorporation by the design

consultant into the Levine Water Storage Improvement Construction Contract, and to assist PVWC with other ongoing regulatory compliance issues requiring historic specialist services for the water storage improvement projects; and

WHEREAS, the contemplated magnitude and extent of additional professional services required for the Historic Specialist to continue assisting PVWC in these ongoing efforts was extrapolated from PVWC's past experience regarding same; and

WHEREAS, in response to PVWC's request, the Historic Specialist has submitted a proposal dated January 30, 2019, (the "Proposal") to continue providing necessary professional services related to the above for an additional one-year period not previously authorized under the Project, and a copy of the Proposal is attached hereto and made a part hereof (following the PVWC memorandum included in Exhibit A referenced below) as an attachment to the Amendment to the Agreement included in Exhibit B referenced below as an attachment to Exhibit B referenced below; and

WHEREAS, the previously approved not-to-exceed amount of \$55,000.00 (which amount represented a limited portion of the total not-to-exceed amount of \$130,000.00 stipulated in the RFP) is hereby increased by the additional amount of \$75,000.00 as set forth herein, for a revised not-to-exceed total price of \$130,000.00 for the Project, and the Project is hereby extended for a one-year period; and

WHEREAS, the Executive Director and the Director of Engineering have reviewed the Historic Specialist's Proposal for continuing the professional services as set forth hereinabove and find it to be reasonable, considering the nature and scope of said additional professional services involved, and has recommended that the said services, and additional costs related thereto, be approved, and a copy of the Executive Director and the Director of Engineering's

memorandum dated January 30, 2019 is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, the said modifications will be incorporated into an amendment to the Agreement for the Project (the "Amendment to the Agreement"), a form of which is attached hereto and made a part hereof as Exhibit B; and

WHEREAS, the General Counsel, (as to form and legality), has reviewed the Amendment to the Agreement and the above-referenced PVWC memorandum and concurs with the Executive Director and the Director of Engineering's recommendations; and

WHEREAS, the additional services to be rendered pursuant hereto constitute professional services (or extraordinary unspecifiable services) within the meaning and intent of the Local Public Contracts Law; and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose and said certificate is attached hereto as Exhibit C;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey;

1. That PVWC hereby authorizes and approves the Amendment to the Agreement for the Project, and the appropriate officials of PVWC, and such other officers, employees and officials of PVWC, on behalf of PVWC, are hereby authorized to execute and enter into the Amendment to the Agreement for the Project and to perform such other acts and execute such documents as are necessary to implement the terms and intentions of this Resolution; and
3. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution and Contract Amendment shall be placed on file

and made available for inspection at the office of the
Administrative Secretary of Passaic Valley Water Commission.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
VANNOY, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
LEVINE, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
KOLODZIEJ, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VAN RENSALIER, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
RODRIGUEZ, I.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
SANCHEZ, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Adopted at a meeting of Passaic Valley Water Commission.



President
RIGO SANCHEZ



Secretary
ROBERT VANNOY

**This Resolution, when adopted, must remain in the custody
of the Administrative Secretary.**

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on February 20, 2019.



LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION

**AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL
SERVICES FOR PROJECT NO. 18-P-77 "HISTORIC
SPECIALIST AND RELATED SERVICES"**

**PVWC'S EXECUTIVE DIRECTOR'S AND DIRECTOR
OF ENGINEERING'S MEMORANDUM DATED
JANUARY 30, 2019**

EXHIBIT A

**PASSAIC VALLEY WATER COMMISSION
INTEROFFICE MEMORANDUM**

Date: January 30, 2019

To: Hon. Commissioners

From: J. Bella & J. Duprey

C: G. Hanley
L. Amodio
G. Lucianin

Re: Request for the Commission to Authorize and Approve an Amendment to the Agreement for Project No. 18-P-77 entitled "Professional Services for Historic Specialist and Related Services" (the "Project")

Summary

It is recommended that an Amendment to the Agreement for the above-referenced Project in the additional amount of \$75,000.00 (for a revised not-to-exceed total price of \$130,000.00 consistent with that originally stipulated in the Request for Proposals (RFP) for the Project), be approved. This amendment would enable the firm of Mary Delaney Krugman Associates, Inc. (the "Historic Specialist") of Montclair, New Jersey to continue providing necessary professional services related to the Project for an additional one-year period not previously authorized under the Project; all as set forth below.

Background

Project No. 18-P-77 entitled "Professional Services for Historic Specialist and Related Services" was awarded to the Historic Specialist at PVWC's September 20, 2018 Commission Meeting with reimbursement to be on a time-and-materials basis, not to exceed \$55,000.00 (which amount represented a limited portion of the total not-to-exceed amount of \$130,000.00 stipulated in the Request for Proposals (RFP) for professional services related to the Project), and the Project was authorized for an interim period through December 31, 2018.

The Historic Specialist has and continues to provide professional services related to the Project consistently and reliably and effectively and efficiently on an as-needed, as-requested basis.

Continuation of these services is needed for PVWC to remain in compliance with the Second Amended Administrative Consent Order (SAACO) which, among other things, requires PVWC to comply with NJDEP regulatory requirements requiring PVWC to further develop agreed-to historic mitigating measures for incorporation by the design consultant into the Levine Water Storage Improvement Construction Contract, and to assist PVWC with other ongoing regulatory compliance issues requiring historic specialist services for the water storage improvement projects.

The extent of additional professional services needed to continue assisting PVWC in these ongoing efforts was extrapolated from PVWC's past experience regarding same.

In response to PVWC's request, the Historic Specialist has submitted a proposal dated January 30, 2019, (the "Proposal") to continue providing professional services related to the above on an as-requested basis for an additional one-year period not previously authorized under the Project. A copy of the Proposal, including a breakdown of the scope of said additional professional services and costs related thereto, is attached to the form of Amendment to the Agreement included in Exhibit B.

It is recommended that the Commission authorize and approve the Amendment to the Agreement in the additional amount of \$75,000.00 (for a revised not-to-exceed total price of \$130,000.00 for the Project (consistent with that stipulated in the RFP) to enable the Historic Specialist to continue providing professional services under the Project on an as-requested basis for a one-year period not previously authorized under the Project.

Subject to review and approval by the Law Department, the said changes will be incorporated into an Amendment to Agreement for the Project, the form of which is attached hereto.

PASSAIC VALLEY WATER COMMISSION
AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL
SERVICES FOR PROJECT NO. 18-P-77 "HISTORIC
SPECIALIST AND RELATED SERVICES"

THE AMENDMENT TO THE AGREEMENT AND
THE HISTORIC SPECIALIST'S PROPOSAL
DATED JANUARY 30, 2019

EXHIBIT B

**PASSAIC VALLEY WATER COMMISSION
AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES
(PROJECT 18-P-77)**

THIS AMENDMENT TO AGREEMENT FOR ADDITIONAL PROFESSIONAL SERVICES (the "AMENDMENT") made as of _____, 20__ between Passaic Valley Water Commission ("PVWC"), a Public Utility Company organized pursuant to its enabling statute (N.J.S.A. 40:62-108 et seq.), having its principal place of business at 1525 Main Avenue, Clifton, New Jersey 07011, and Mary Delaney Krugman Associates, Inc. a professional firm (hereinafter "PROFESSIONAL" and/or "contractor") having a place of business at 62 Myrtle Avenue, Montclair, New Jersey 07042.

WHEREAS, this AMENDMENT hereby modifies the previously signed and executed agreement (the "AGREEMENT") with PVWC and PROFESSIONAL that was awarded Project 18-P-77 entitled "Professional Services for Historic Specialist and Related Services" (hereinafter the "PROJECT") at PVWC's Commission Meeting of September 20, 2018; and

WHEREAS, at PVWC's request, PROFESSIONAL submitted a proposal dated January 30, 2019 (the "PROPOSAL") which PROPOSAL hereby modifies the AGREEMENT to include the additional professional services as set forth in the PROPOSAL, and a copy of the PROPOSAL, including a breakdown of the scope and additional costs related thereto, is attached hereto and made a part hereof as Attachment A; and

WHEREAS, the PROJECT is hereby extended for a one-year period, and the previously approved not-to-exceed total amount of \$55,000.00 for the Project is hereby increased by the additional amount of \$75,000.00 (for a revised not-to-exceed total price of \$130,000.00 consistent with that originally stipulated in the Request for Proposals (RFP) for the Project) and made available under this one-year extension to the PROJECT; and

WHEREAS, the PROFESSIONAL will be reimbursed on a take-and-pay, time-and-materials, not-to-exceed basis for additional professional services; all as ordered in writing by PVWC; and

All other provisions of the AGREEMENT shall remain in full force and effect.

**MARY DELANEY KRUGMAN
ASSOCIATES, INC.**

Witness or Attest

By: _____
Secretary
(Seal)

By: _____
Authorized Signatory

PASSAIC VALLEY WATER COMMISSION

By: _____
LOUIS AMODIO
Administrative Secretary

By: _____
RIGO SANCHEZ
President

PASSAIC VALLEY WATER COMMISSION

**AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL
SERVICES FOR PROJECT NO. 18-P-77 "HISTORIC
SPECIALIST AND RELATED SERVICES"**

PROFESSIONAL'S PROPOSAL DATED JANUARY 30, 2019

ATTACHMENT A

Duprey, Jim

From: Mary Delaney Krugman <mkrugman@mdka.com>
Sent: Wednesday, January 30, 2019 6:04 PM
To: Bella, Joe; Alesandrelli, Julie
Cc: Duprey, Jim; Lara, Eliana
Subject: MDKA continuation of services contract - Project No. 18-P-77 Professional Services for Historic Specialist - Consultation and Related Services

Dear Joe and Julie,

As per our previous conversations:

You have expressed the desire to retain the services of my firm, MDKA, for one (1) year, during which we will continue to provide PVWC the professional historic preservation services related to Project No. 18-P-77, for which we were bound by contract dated September 20, 2018.

The total fee for the project under the contract was for One Hundred Thirty Thousand and 00/100s Dollars (\$130,000), which we separated into two parts: the first part was to encompass the period from September 20 to December 31, 2018, and would include a fee not to exceed \$55,000. The remainder of the contract was not to exceed an additional \$75,000 for the 1-year term.

We would be pleased to continue the contract under the same terms as before for the coming year, including the same hourly rate for our services. As we have just submitted an invoice for the first period well under the \$55,000 not-to-exceed figure, I would like to request that the balance of the allocated fees for 2018 allowed under this contract be reallocated to the second period, to build in a margin for the time that might be required for the as-yet unspecified duties under the contract.

The basic scope of work shall be similar to those specified for the first period, and may include services related to the New Street and Great Notch Reservoirs as well, including, but not limited to:

Levine Reservoir:

- MDKA will help review the historic preservation aspects of the project plans for the mitigation treatments that are outlined in the NJ DEP's conditional approval with clarifications that were the outcome of the NJ Register Act compliance process concluded in January 2019.
- MDKA will assist PVWC in finding the required historic preservation specialty contractors experienced in historic preservation projects, if needed.
- MDKA will help prepare the documents relating to the National Historic Preservation Act, Section 106 compliance, and consult with the federal Environmental Protection Agency (EPA) representative regarding the process.

New Street and Great Notch Reservoirs:

- MDKA will assist PVWC in complying with any tasks required for Project Authorization under the NJRHPA, if needed, including the evaluation of the proposed activity, alternatives analyses, and review of underlying documentation for completeness and accuracy with regard to historic preservation issues, as well as act as an intermediary with the NJ Historic Preservation Office, the EPA, and/or a local Historic Preservation Commission.
- Conduct a site visit to and photograph the Reservoir sites.
- Review the previous cultural resource surveys done for each of these sites.
- Review the proposed PVWC plans so as to avoid, minimize, or mitigate any adverse effects of the project.
- Consult with PVWC as to the status of current efforts to reach accommodation with the reviewing agency (or agencies) or local preservation advocates with regard to the project;
- Generally consult with PVWC on an ongoing basis with regard to the historic preservation implications for both of these reservoir improvement projects.

This correspondence shall serve as a written acceptance of the 1-year extension of the term of the Sept. 20, 2018 contract, which will be sealed by a response approving the extension issued by the person authorized to bind the PVWC, and shall be subject to the approval of the Passaic Valley Water Commission Board.

I look forward to continuing our work with you!

Mary Krugman

Mary Delaney Krugman, JD, MSHP
President

MARY DELANEY KRUGMAN ASSOCIATES, INC.
Historic Preservation Consultants
62 Myrtle Avenue
Montclair, NJ 07042
(973) 746-2810 NJ Office
(973) 432-0613 Mobile
(866) 755-8505 Fax
<http://www.mdka.com>

PASSAIC VALLEY WATER COMMISSION
AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL
SERVICES FOR PROJECT NO. 18-P-77 "HISTORIC
SPECIALIST AND RELATED SERVICES"

PVWC'S FINANCIAL CERTIFICATION SHEET

EXHIBIT C

OFFICE OF THE COMPTROLLER

CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

Description of Project or Contract:

Professional Engineering Services for Project # 18-P-77 – Professional Services for Historic Specialist & Related Services. (**Mary Delaney Krugman Associates, Inc.**).

Amount of Project or Contract not to exceed: **\$130,000**

1. Acct #: 001-0901-419.95-24 **BUDGET 2019**

Other Comments: **Professional Services**

Date of Certification: February 6, 2019



Yitzchak Weiss, CPA
Comptroller and Chief Financial Officer
Passaic Valley Water Commission

RESOLUTION: 19-16
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION
STATE CONTRACT #T0983 13-x-23020 A85091
ENVIRONMENTAL TESTING INSTRUMENTS
PARTS/SUPPLIES

DATE OF ADOPTION: FEBRUARY 20, 2019

Approved as to form and legality by Law Department on basis of facts set forth by Executive Director, Purchasing, Engineering and Finance Departments.

Introduced by Commissioner: **VANNOY**

Seconded by Commissioner: **KOLODZIEJ**

WHEREAS, PVWC requires the annual purchase of various parts and supplies for the various instruments for PVWC's laboratory on an as-needed basis; and

WHEREAS, in accordance with N.J.S.A. 40A:11-12, PVWC may purchase goods or services under contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, PVWC has elected to procure the said parts and supplies for the various instruments for PVWC's laboratory in the total amount of up to \$147,500.00 from Hach Company of Loveland, Colorado (the "Awardee") under State Contract #T0983 13-x-23020 A85091 "Environmental Testing Instruments Parts/Supplies" (herein the "State Contract"), and a copy of a memorandum dated February 11, 2019 from PVWC's Director of Purchasing, along with other relevant correspondence, is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, N.J.S.A. 40A:11-12 of the Local Public Contracts Law provides for the awarding of said contract to the Awardee; and

WHEREAS, the Executive Director and the Director of Engineering have reviewed the above-referenced memorandum and concur with the Director of Purchasing's recommendations, (and the

General Counsel has reviewed the proposed purchase as to form and legality)); and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose and said certificate is attached hereto and made a part hereof in above-referenced Exhibit A;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey;

1. That the purchase of the above-referenced parts and supplies for the various instruments for PVWC's laboratory under the State Contract is hereby awarded to the Awardee in the total amount of up to \$147,500.00; and
2. That the appropriate officers and employees of PVWC are hereby authorized and directed to perform such acts and execute such documents as are consistent herewith, with respect to said procurement under the State Contract as set forth hereinabove.

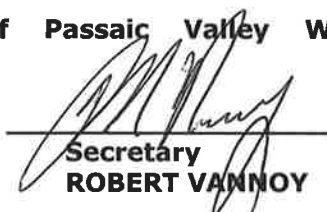
RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
VANNOY, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
LEVINE, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
KOLODZIEJ, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VAN RENSALIER, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
RODRIGUEZ, I.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
SANCHEZ, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Adopted at a meeting of Passaic Valley Water Commission.



President
RIGO SANCHEZ

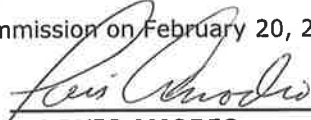


Secretary
ROBERT VANNOY

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of a Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on February 20, 2019.



LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION

**STATE CONTRACT #T0983 13-x-23020 A85091
ENVIRONMENTAL TESTING INSTRUMENTS
PARTS/SUPPLIES**

**PVWC'S PURCHASING DEPARTMENT
MEMORANDUM DATED FEBRUARY 11, 2019 AND
PVWC'S FINANCIAL CERTIFICATION SHEET
AND OTHER RELEVANT CORRESPONDENCE**

EXHIBIT A

PASSAIC VALLEY WATER COMMISSION

INTER-OFFICE MEMO

DATE: February 11, 2019

FROM: Purchasing Department

TO: Joseph A. Bella
George T. Hanley
Yitzchak Weiss

RE: **State Contract Purchase – Contract # T0983 13-x-23020 – A85091
Environmental Testing Instruments Parts/Supplies**

This is for the annual purchase of parts and supplies for the various instruments at PVWC's laboratory (see attached quotes and back up information).

The State Contract purchases will be on an as need basis from **Hach Company.**, of Loveland, Colorado, in the amount not to exceed \$147,500.00. The Finance Department has "Certified the Availability of Funds" (attached).

Respectfully submitted,



Gregg B. Lucianin
Buyer

cc: L. Amodio
J. Duprey

OFFICE OF THE COMPTROLLER

CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

Description of Project or Contract: **State Contract Purchase – T0983 13-x-23020**
A85091
Hach Company

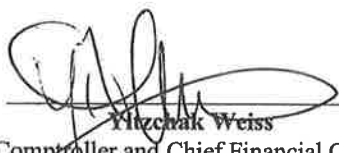
Amount of Project or Contract: \$147,500.00

1. Acct: # 001-3507-425-60-13 Supplies / Lab Instrument Parts/Supplies

Specific Appropriation to which expenditures will be charged: Budget 2019

Other comments: Single Purchase: Contract Commencing: February 2019
Environmental Testing Instruments Parts/Supplies

Date of Certification: 02/11/2019 Certified: \$147,500.00


Fitzhak Weiss
Comptroller and Chief Financial Officer

YW:gbl



State of New Jersey
Department of the Treasury
Division of Purchase and Property

Governor Phil Murphy • Lt. Governor Sheila Oliver

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TERM CONTRACT SEARCH BY TNUMBER

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T-Number	Title	Vendor	Contract #
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	APPLIED ANALYTICS INC	85089
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	DRAEGER INC	85086
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	GEN EL SAFETY & INDUSTRIAL	85084
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	HACH COMPANY	85091
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	NORTH EAST TECHNICAL SALES INC	85090
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	PINE ENVIRONMENTAL SVCS LLC	85082
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	RAE SYSTEMS INC	85088
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	S CAN MEASURING SYSTEMS LLC	85092
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	TELEDYNE INSTRUMENTS INC	85087
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	VAISALA INC	85085
T0983 13-x-23020	ENVIRONMENTAL TESTING INSTRUMENTS	WILBUR TECHNICAL SERVICES LLC	85083

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RESOLUTION: 19-17
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION
DATE OF ADOPTION: FEBRUARY 20, 2019

Approved as to form and legality by Law Department on basis of facts set forth by Executive Director, Purchasing, Engineering and Finance Departments.

Introduced by Commissioner: **VANNOY**

Seconded by Commissioner: **KOLODZIEJ**

WHEREAS, Passaic Valley Water Commission (PVWC) desires to implement an employee assistance program (the "Employee Assistance Program") which program, including various employee assistance services, will be made available to PVWC employees; and

WHEREAS, the design and development of supporting information, implementation and maintenance of the Employee Assistance Program is hereby outsourced to RWJ Barnabas Health of West Orange, New Jersey, in the total not-to-exceed amount of \$4,092.00 for a one-year period to commence as soon as possible following authorization and approval by the Commission; and

WHEREAS, a copy of additional information pertaining to RJ Barnabas Health's proposed Employee Assistance Program is attached to the PVWC memorandum referenced below and included in Exhibit A; and

WHEREAS, PVWC's Executive Director and Director of Personnel (and PVWC's General Counsel as to form and legality) have reviewed RJ Barnabas Health's proposed Employee Assistance Program, and a copy of PVWC's memorandum dated January 14, 2019 recommending approval and acceptance of same is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose and said certificate is attached hereto and made a part hereof as Exhibit B;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. The Employee Assistance Program proposed by RWJ Barnabas Health is hereby authorized and approved by the Commission for a one-year period and in the total not-to-exceed amount as set forth hereinabove, and
2. That the appropriate officers, employees and officials of the Commission are hereby authorized to perform such acts and execute such documents as are necessary to implement the terms and intention of this Resolution, and
3. That a copy of this Resolution and referenced attachments shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	_____	_____	_____	<u>X</u>
VANNOY, R.	<u>X</u>	_____	_____	_____
LEVINE, J.	<u>X</u>	_____	_____	_____
KOLODZIEJ, J.	<u>X</u>	_____	_____	_____
VAN RENSALIER, R.	<u>X</u>	_____	_____	_____
RODRIGUEZ, I.	<u>X</u>	_____	_____	_____
SANCHEZ, R.	<u>X</u>	_____	_____	_____

Adopted at a meeting of Passaic Valley Water Commission.

President
RIGO SANCHEZ

Secretary
ROBERT VANNOY

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on February 20, 2019.

LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION
PVWC'S EXECUTIVE DIRECTOR'S MEMORANDUM
DATED JANUARY 25, 2019

EXHIBIT A

**PASSAIC VALLEY WATER COMMISSION
INTEROFFICE MEMORANDUM**

Date: January 25, 2019

To: Hon. Commissioners

From: J. Bella

C: J. Duprey
J. Gallagher
Y. Brisman
G. Hanley
G. Lucianin

Re: Recommendation to Approve an Employee Assistance Program for PVWC's Employees

It is recommended that Passaic Valley Water Commission (PVWC) implement an employee assistance program (the "Employee Assistance Program") which program, including various employee assistance services, which would be made available to PVWC employees.

Subject to review and approval by PVWC's Law Department, the design and development of supporting information, Implementation and maintenance of the Employee Assistance Program would be outsourced to RWJ Barnabas Health of West Orange, New Jersey in the total not-to-exceed amount of \$4,092.00 for a one-year period commencing as soon as possible following authorization and approval by the Commission.

A copy of additional information pertaining to RJ Barnabas Health's proposed Employee Assistance Program, is attached to this memorandum.

One Source
Employee Assistance
Program

RWJBarnabas
HEALTH

PASSIAC VALLEY WATER COMMISSION
Employee Assistance Program
2019 - 2020

For your review the proposed rates for Barnabas Health --One Source--
Employee Assistance Program which would include the following:

\$18.60 per employee per year
\$4,092.00 per year based on 220 employees

The Fee is inclusive of the following:

- **1-6 sessions** per year per incident with an EAP network provider for each eligible employee and each of their eligible dependents.
- **24 Hour/seven days** per week telephone accessibility to a live clinician who will triage the call
- **1 Supervisory** Referral Training
- **3 - hours** per year of topical seminar and wellness in-
- **Employee orientations** arranged according to facility need based on the following Annual offerings:

Employee Orientations at all locations
Benefit Table as per request

- **Unlimited** Consultations for both you and your employees
- **1 Critical Incident debriefing** (one clinician per 3 hours)
- Information and resources on the website www.onesourceeap.com
- Quarterly statistical reporting
- Distributions of EAP posters and visual materials, including prototypes of EAP letters to be used for home mailings
- Monthly newsletters
- Individually assigned account manager

One Source Employee Assistance Program

**RWJBarnabas
HEALTH**

RWJ Barnabas Health One Source Employee Assistance Program Services
1-800-300-0628

One Source Employee Assistance Program is a problem-solving company that uses customized clinical, wellness, consultative and educational services to help create a friendly, healthy and productive work environment.

EAP Services and Programs:

- All services available 1-800-300-0628
- All calls answered by Central Access Specialists -- live clinicians 24/7
- Clinical Session Benefit Services
- 6 Sessions per year per incident; refer directly to MH Benefit
- Confidential sessions with licensed LCSWs and PhDs
- Matching benefit for each family member
- National EAP
- Workplace Crisis/Urgent Need Services
- Critical Incident Stress Debriefing Services (onsite)
- Supervisory Referral/Employee Health Referral Services
- Reasonable Suspicion Services for a Drug-free Workplace
- Management Consultation Services (onsite and telephonic)
- Executive Coaching Services
- Professional Development Services
- Employee Health and Wellness Services
- Policy & Procedure Consultation Services
- Benefit Referral/Coordination Services (legal)

Thomas Moore, LCSW
Director, EAP
212-691-4408

thomasmoore@mindspring.com

Mary Elizabeth Deno
Vice President, Corporate Services, HR
973-322-4066

Mary.Deno@rwjbh.org

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Dawn.Fenske@rwjbh.org

Lynda J. Stoller,
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Fred Foley, PhD
EAP Psychologist
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Foley.F@not.com

Danielle Jensen
Billing/All Services
732-557-7124
Danielle.Jensen@rwjbh.org

PASSAIC VALLEY WATER COMMISSION
PVWC'S FINANCIAL CERTIFICATION SHEET
EXHIBIT B

OFFICE OF THE COMPTROLLER

CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that, subject to Commission approval of future budgets, there are or will be sufficient funds for expenditures to be incurred as a result of any contract or commitment to be entered by Passaic Valley Water Commission as follows:

Description of Project or Contract: Employee Assistance Program (RWJ Barnabas Health of West Orange, NJ) for a period of one year commencing January 1, 2019

Amount of Project or Contract: \$4,092.00

Budget 2019 Acct #: 001-0901-419-72-11 Medical Exams

Other Comments:

Date of Certification: January 8, 2019



Yitzchak Weiss, CPA
Comptroller and Chief Financial Officer
Passaic Valley Water Commission

YW:yw
