

## PASSAIC VALLEY WATER COMMISSION MEETING OF

DECEMBER 19, 2018

**(OPEN SESSION)**

## C O M M I S S I O N E R S            P R E S E N T :

IDIDA RODRIGUEZ, President

RIGO SANCHEZ, Vice President

ROBERT L. VANNOY, Treasurer

JOSEPH KOLODZIEJ, Secretary

JEFFREY LEVINE

GERALD G. FRIEND

RONALD VAN RENSALIER

## A L S O            P R E S E N T :

JAMES G. DUPREY, Business Administrator

JOSEPH A. BELLA, Executive Director

GEORGE T. HANLEY, Counsel

YAACOV BRISMAN, Assistant Counsel

YITZ WEISS, Comptroller

LOUIS AMODIO, Administrative Secretary

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MR. AMODIO: On the roll.

Commissioner Vannoy is not yet here.  
Commissioners Van Rensalier and Sanchez are not  
yet here.

(Roll call was taken, all Commissioners  
present respond in the affirmative. Commissioners  
Vannoy, Van Rensalier, and Sanchez are not present  
yet)

MR. AMODIO: The time is 9:38.

You have a quorum.

All of the requirements of the Open Public  
Meetings Act have been met. Notices have been  
furnished to all Commissioners; City Clerks of  
Paterson, Passaic, and Clifton; North Jersey  
Herald News; The Record - Passaic County edition  
and the Commission's Executive Staff with a copy  
posted at the main bulletin board at the Clifton  
facility.

Would you please rise.

(Pledge of Allegiance)

MR. AMODIO: We have a member of the

1 public. Bob Guarasci.

2 MR. GUARASCI: Good morning,  
3 Commissioners. Some of you know me. My name is  
4 Bob Guarasci. I serve as the head of a nonprofit  
5 called New Jersey Community Development  
6 Corporation, which is based right around Levine  
7 Reservoir. Those of you who know us know that  
8 we've been here over a course of years to advocate  
9 on behalf of keeping the reservoir. It's my  
10 understanding that things have moved in a way  
11 where I guess a settlement of sorts has been  
12 proffered by the New Jersey DEP with a laundry  
13 list of mitigation techniques or measures that  
14 they would like you to undertake in order to move  
15 forward with the tank project. I know at the same  
16 time a separate Section 106 historic review  
17 process is unfolding and we do not know yet what  
18 the outcome of that is going to be.

19  
20 (Whereupon Commissioner Van Rensalier is  
21 present at 9:48 a.m.)  
22

23 MR. GUARASCI: I reviewed the list of  
24 mitigation measures that are being directed by  
25 NJDEP and I think that some of them are good, but

1           what I'm here to ask this Commission today is if  
2           you would respectfully engage in a dialogue with  
3           those of us in the community who may or may not  
4           agree with what the DEP is asking you to do.

5                       There are some other things that I myself  
6           believe would be appropriate mitigation measures  
7           that I would like you to hear. There may be other  
8           members of the community who also feel the same  
9           way. The basic point that I would make is while  
10          it is clearly your responsibility to listen to and  
11          act in accordance with the directives of the New  
12          Jersey Department of Environmental Protection, I  
13          think it's equally imperative that you engage in a  
14          dialogue with the community and with the  
15          ratepayers when they come to determining what the  
16          mitigation measures are going to be.

17                      Again, I implore you to meet with your  
18          constituents, to meet with your ratepayers,  
19          because I'd like to think that our voice and our  
20          opinion is just as important to you as that of a  
21          government agency. And so I'd like to put that  
22          request formally on the record and through the  
23          Chair, we respectfully request a meeting at the  
24          appropriate time.

25                      Thank you.

1 PRESIDENT RODRIGUEZ: Thank you.

2 MR. AMODIO: Anyone else from the public?

3 PRESIDENT RODRIGUEZ: Thank you, Bob.

4 MR. AMODIO: No one else.

5 We'll move onto committee reports.

6 Finance.

7 COMMISSIONER FRIEND: Finance met and  
8 we're doing well, continue to do well with our  
9 investments.

10 We're doing well with our income and  
11 expenses.

12 You have the proposed budget for the year  
13 2019 before you today for introduction and then  
14 assuming that it stays as it is without any  
15 changes it will be adopted at the meeting in  
16 February after following the proper course of  
17 action in terms of sending it to the State and  
18 whatever.

19 So that's basically where we are on  
20 finance.

21 And I'm glad that, and I appreciate that  
22 Yitz has proposed a five-year look ahead for us  
23 that gives us some additional direction in terms  
24 of where we're heading for the future.

25 MR. AMODIO: Any other questions?

1 PRESIDENT RODRIGUEZ: No.

2 MR. AMODIO: If you'd like on Personnel  
3 for open session: Patrick Moschello, Joann  
4 Browne, and Susan Rodriguez can be discussed in  
5 open, the rest are in closed.

6 PRESIDENT RODRIGUEZ: They can be  
7 discussed?

8 MR. AMODIO: In open.

9 PRESIDENT RODRIGUEZ: All right. So --

10 MR. AMODIO: If I may?

11 PRESIDENT RODRIGUEZ: The other two  
12 Commissioners aren't here that are on personnel,  
13 so I'd rather wait for them to come.

14 MR. AMODIO: You'd rather wait for them?

15 PRESIDENT RODRIGUEZ: Yes.

16 MR. AMODIO: Then we can move onto the  
17 Executive Director's report.

18 MR. BELLA: Okay. The big thing right now  
19 in the industry is the weather, of course. The  
20 situation with this rainfall that we've had is  
21 impacting all operations. Right now, it's  
22 interesting, it's just an a side, this is the  
23 second wettest year on record since 1893 and we're  
24 about 1.65 inches below the record. The record  
25 previously was in 2002 or -- I'm sorry -- 2010

1           when Irene hit. And Irene dumped 15 inches of  
2           rain at one rainfall, plus we had subsequent,  
3           after that we had another really big rainfall,  
4           about six inches. The point of this is, we didn't  
5           have any single big rainfall event. We had just  
6           continuous rain, rain, rain, which impacts  
7           revenues, impacts the ability to do repairs, and  
8           to do the work, construction work, construction  
9           projects and that kind of thing.

10  
11                           (Whereupon, Commissioner Sanchez is  
12           present at 9:52)

13  
14                   MR. BELLA: So these are all things that  
15           we are dealing with and we continue to deal with.  
16           It looks like this rain we're going to have this  
17           weekend will probably break the record for that  
18           one. So it's really an unusual situation.

19                   In terms of projects. Everything's going  
20           very well. We're working on a huge project,  
21           capital project, in Paterson, main replacements.  
22           Some of our mains are in alignments that run  
23           through the Superfund sites which makes it very  
24           difficult for us to work on. We have to bring an  
25           outside contractor to remove them. The use of --

1           you know, and replace many valves in that area in  
2           the Bunker Hill section.

3                     And we're working on the -- plans are  
4           moving forward to do the pump station repairs,  
5           ready to go out to bid, right?

6                     MR. DUPREY: Yes.

7                     MR. BELLA: And on that, which the roofs  
8           of some of our key pump stations, we're going to  
9           be redoing them. The buildings down in the Great  
10          Falls, we're moving forward with them. We should  
11          start to see some information back and pay for  
12          some bid documents over the next couple of months.

13                    So all those major capital projects that  
14          we've had...

15                    Cleaning and lining is moving well, very  
16          well.

17                    Finally seeing some good action at the  
18          generator building. Good to see that.

19                    MR. DUPREY: Yeah, we've been, as we said  
20          previously, been after the contractor, you know,  
21          to get moving and to do the work at the  
22          appropriate schedule. And so they've stepped up.  
23          They've got four months. You can see the activity  
24          down at the plant has significantly increased.  
25          So, you know, we're continuing to monitor that and



1 working with a difficult contractor as best we  
2 can.

3 COMMISSIONER FRIEND: Before you said the  
4 pump station, does that have to do with the power  
5 backup system that failed?

6 MR. DUPREY: That's a different thing.  
7 The power system that failed, let me just explain,  
8 that was the emergency...

9 COMMISSIONER FRIEND: Right.

10 MR. DUPREY: And what happened with that  
11 is there's basically two feeds to the main pump  
12 station power feeds cables. One of them was  
13 tested as part of our electric maintenance and it  
14 failed the test. So what we did is we took it out  
15 of service. So now if the other one goes, we have  
16 no power whatsoever to the main pump station and  
17 all of our buildings to pump water out to the main  
18 pump station.

19 COMMISSIONER FRIEND: That was my  
20 question. We're going to repair the one that is  
21 out of service right now, but once that one is  
22 repaired are we also going to repair the second  
23 one?

24 MR. DUPREY: Yes, we might have to because  
25 we can't test the second one because it's active

1 right now.

2 COMMISSIONER FRIEND: Right.

3 MR. DUPREY: So once the first one is put  
4 in by the emergency, then we'll turn our attention  
5 to the second one and test it and meanwhile we've  
6 been trying to put together bid documents. If the  
7 conditions allow it, we'll put together bid  
8 documents as opposed to an emergency. If they  
9 don't allow it, like, if everything's in a  
10 condition of failure, then we will continue the  
11 emergency. But we're going to try our best and we  
12 also got like four quotations on the emergency  
13 work on the first one.

14 COMMISSIONER FRIEND: What is the time  
15 period until that first one will be usable again?

16 MR. DUPREY: Well, we're fast tracking it.  
17 I'm not sure exactly, but I know we told them as  
18 fast as possible and we gave them the PO I believe  
19 yesterday. So they're going to be mobilizing.  
20 We're going to meet with them. We're going to  
21 talk about what's it's going to take, because it's  
22 currently out of service, you don't have to wait  
23 for anything to be removed from service. They can  
24 move right in and start the work. So it could be  
25 a couple of weeks.

1                   COMMISSIONER FRIEND: I got the impression  
2                   from reading your memo that the second one is as  
3                   old as the first one.

4                   MR. DUPREY: Yes, they're in similar  
5                   condition.

6                   COMMISSIONER FRIEND: That's why I say,  
7                   you know, let's not just fix the one and then say  
8                   we'll wait till the second one if something  
9                   happens to it. Let's do both and, you know, as  
10                  expeditiously as possible.

11                  MR. DUPREY: Exactly.

12                  MR. BELLA: You know, this is an important  
13                  point.

14                  We routinely do testing on equipment,  
15                  electrical high voltage, it's very important. And  
16                  this showed up the way it was supposed to show.  
17                  We tested it. There was a problem. It may have  
18                  been caused by a nick in the conduit. It's  
19                  amazing with these high voltage, these little tiny  
20                  things make a difference. So this is the kind of  
21                  stuff we've been doing for quite some time,  
22                  proactive, get out in front, make sure there's,  
23                  you know, before it becomes a problem. So  
24                  that's...

25                  COMMISSIONER SANCHEZ: Joe, I just want

1 to... I'm happy to see that now we do on social  
2 media where we're doing work. Who's doing that  
3 for us?

4 MR. BELLA: Marisah and Krystle and Bryan  
5 are doing that.

6 COMMISSIONER SANCHEZ: I think it's good  
7 that people --

8 PRESIDENT RODRIGUEZ: Krystle works in the  
9 back or she works?

10 MR. BELLA: She works here, you know,  
11 because we have to stay on top of that around the  
12 clock so we've added other people, you know, to  
13 help us out, like, after hours, so we have people  
14 on call and that kind of thing. For instance,  
15 like we have a main break.

16 PRESIDENT RODRIGUEZ: No, no, because I  
17 asked for Krystle because that makes sense on  
18 something else. Yeah, okay.

19 MR. AMODIO: Any other questions?

20 Move onto Controller's Report.

21 MR. WEISS: Cash on hand is 33.5 million.

22 Our accounts payable 2.8 million.

23 Our accounts receivable is at

24 16.1 million.

25 Cash collections are strong.

1           Again, our cash balances are little bit on  
2           the high side because we are using the cash to pay  
3           for capital projects. We're budgeting today a lot  
4           of the capital projects next year out of cash and  
5           for this year as well.

6           We got the proposals came in for the  
7           auditors. We got one proposal that's going to be  
8           evaluated. We will discuss with the finance  
9           committee at the next finance committee meeting  
10          and we'll have that recommendation for the January  
11          meeting.

12          Again, we only got one proposal in for  
13          auditors.

14          We do have our auditors coming in to start  
15          the audit. They're going to be doing a physical  
16          inventory. That's going to be in January. That's  
17          the middle of January. That's as far as that.

18          Investments, our investment program  
19          continues strong, which is great. Like I said,  
20          we're building a little bit of notoriety. I was  
21          asked to speak at another event last week, a CFO  
22          round table event. People are very interested in  
23          what we're doing, which is great.

24          I expect to have a year end analysis for  
25          you in January giving you a little more insight in

1 what we're able to accomplish in 2018.

2

3 (Whereupon, Commissioner Vannoy is present  
4 at 10:00 a.m.)

5

6 MR. WEISS: As far as the budget's  
7 concerned, I can run through the budget narrative  
8 quickly if you want me to just touch on  
9 highlights. Does that make sense?

10 PRESIDENT RODRIGUEZ: Sure.

11 MR. WEISS: Okay. The rate increase that  
12 was approved last year for this year we're able to  
13 hold to, which is phenomenal. That's a three  
14 percent increase for retail and wholesale.

15 Lodi will be 3.5 percent because that's  
16 according to the contract we have with them. It  
17 can't be less than 3.5 percent.

18 We're going to be increasing our reserves  
19 according to our plans that we developed several  
20 years ago with our financial advisers and with the  
21 rating agencies to boost our ratings.

22 Our operating reserves are 55 days of  
23 working capital, we're going to increase that to  
24 60 days, which was the plan all along.

25 And we're going to be boosting our

1 extension reserves from \$4 million to \$3 million.

2 What else.

3 Our debt coverage ratio has to be a  
4 minimum of 1.1. We're projecting a 2.11 debt  
5 coverage ratio and we expect it to be over 2.0  
6 through 2023.

7 By the way, you have in front of you a  
8 copy of the budget for this year. You have the  
9 line items, for our internal budgeting purposes,  
10 you've got the State documents that we have to  
11 send down to the State and you've also got a copy  
12 of our five-year plan, which is something that we  
13 started doing a few years ago and we updated on an  
14 annual basis just so we can, as Jerry mentioned,  
15 so we can keep a little bit more focused on the  
16 long term.

17 Capital budget, as projects and purchases  
18 anticipated of 67.8 million, we're expecting that  
19 38.6 million of that is -- 38.6 million of that  
20 related to the reservoir will come from the IT  
21 financing. We expect to get 1.5 million from a  
22 grant related to lead service replacements, and  
23 the remaining 28 million will be paid from cash  
24 and from fund balance.

25 I think that's it as far as the

1 highlights.

2 If you have questions, I'm happy to  
3 entertain any questions, of course. And you have  
4 in front of you two resolutions. There's a budget  
5 approval resolution which we need to have passed  
6 first and then there's a budget submission  
7 resolution which needs to be passed afterwards.  
8 And as Jerry mentioned, we have to allot 30 days  
9 between when the budget is approved till when it's  
10 adopted. January meeting is going to be within 30  
11 days that's why we're pushing it off and we're not  
12 going to be adopting it till February.

13 COMMISSIONER SANCHEZ: Yitz, I don't have  
14 a copy in front of me, but how much money do you  
15 put aside for overtime? I don't have the numbers.

16 MR. WEISS: I don't have a total off the  
17 top of my head.

18 COMMISSIONER SANCHEZ: I know it was by  
19 department. I just want to know the total.

20 MR. WEISS: If you give me a couple of  
21 minutes, I can give you the answer.

22 PRESIDENT RODRIGUEZ: Meanwhile, Joe, you  
23 have a question?

24 MR. BELLA: I don't have a question, I'd  
25 just like to make an observation.



1           Yitz was talking about our debt service  
2 coverage ratio, which is really important at this  
3 juncture in time because a lot of these projects  
4 that we had scheduled for years ago are starting  
5 to come into, finally come into. And what's  
6 happening is interest rates have moved up and  
7 they're moved against us. And one of the things  
8 about the debt service coverage ratio being where  
9 it is, which is pretty close to, you know, the  
10 well run utility industry standard, is it has made  
11 our ratings, bond ratings, much better, which  
12 gives us a little of an advantage on interest  
13 rates. So, hopefully, it will mitigate some of  
14 the, you know, extra cost that might come in  
15 because of the, you know, the bond market going  
16 against us.

17           PRESIDENT RODRIGUEZ: Fully aware of that.  
18 I'm fully aware of that. I'm seeing that a lot.

19           MR. AMODIO: If you'd like to go back to  
20 the personnel committee.

21           PRESIDENT RODRIGUEZ: Yes.

22           Personnel committee met and there's three  
23 promotions according to Civil Service and the two  
24 new hires. The first one is Susan Rodriguez as a  
25 keyboarding clerk, which that title is probably

1 going to change immediately because based on the  
2 work we've been doing, we found out from Civil  
3 Service that those titles, we're not within  
4 titles, who's coming in to replace Danny Blanco,  
5 who went upstairs to Engineering. And Patrick  
6 Moschello will be replacing someone at the lab.  
7 What's the name?

8 MR. AMODIO: Eric Kinsler, who resigned.

9 PRESIDENT RODRIGUEZ: Who resigned, yes.  
10 So those are two new hires.

11 And then the promotions are per the Civil  
12 Service Commission, the three promotions that we  
13 have.

14 COMMISSIONER FRIEND: If no one has any  
15 questions, then we'll go into closed session.

16 PRESIDENT RODRIGUEZ: Yeah, yeah, whoever  
17 has questions.

18 COMMISSIONER KOLODZIEJ: No questions.

19 PRESIDENT RODRIGUEZ: It's pretty  
20 straightforward.

21 COMMISSIONER LEVINE: On one of the hires  
22 it says the range is \$18,000 something. Is he in  
23 closed session though?

24 MR. AMODIO: Which one?

25 MR. BRISMAN: Patrick Moschello?

1 COMMISSIONER LEVINE: No, is it Patrick  
2 Moschello?

3 MR. BRISMAN: I believe so.

4 PRESIDENT RODRIGUEZ: That's what the  
5 ranges are.

6 MR. BELLA: It doesn't say the range.

7 PRESIDENT RODRIGUEZ: It doesn't say the  
8 range. It just says the proposed salary. It's a  
9 typo.

10 COMMISSIONER LEVINE: So what is it,  
11 though?

12 PRESIDENT RODRIGUEZ: The salary is  
13 \$41,000, but the proposed range... That's a good  
14 question.

15 MR. AMODIO: It's \$18,636.80 to  
16 \$63,042.80.

17 MR. BELLA: It was a typo.

18 COMMISSIONER VANNOY: We also did ask for  
19 them to specify the two names that they were  
20 replacing so that everybody --

21 MR. AMODIO: Yeah, that was just  
22 mentioned.

23 COMMISSIONER VANNOY: I know, but I'm just  
24 saying...

25 PRESIDENT RODRIGUEZ: Next month it will

1 be put on the agenda.

2 MR. AMODIO: If there's no questions on  
3 that, if you'd like to take a vote.

4 COMMISSIONER KOLODZIEJ: Yes.

5 MR. AMODIO: Motion.

6 COMMISSIONER VANNOY: So moved.

7 MR. AMODIO: Motion by Commissioner  
8 Vannoy.

9 Second by Commissioner Friend.

10 On the roll.

11

12 (The following items from Personnel were  
13 approved: 1. Promotions per CSC:

14 A. Charles Mills as Water Repairer 2

15 Proposed Salary: \$62,559.00.

16 B. Joseph Evelina as Water Repairer  
17 Supervisor.

18 Proposed Salary: \$\$69,374.74.

19 C. Joann Browne as Permanent Chemist 1.

20 Proposed Salary: No change in salary

21 2. New Hire:

22 A. Susan Rodriguez as Keyboarding Clerk 1.

23 Proposed Salary: \$38,000.00.

24 Proposed Range: \$15,015 - \$56,437.34.

25 B. Patrick Moschello as Water Sample

1 Collector.

2 Proposed Salary: \$41,000.00.

3 Proposed Range: \$18,636.80 to \$63,042.80)

4

5 (Roll call was taken, all Commissioners

6 present respond in the affirmative)

7

8 MR. AMODIO: Motion approved.

9 Next we'd like to move onto the budget

10 resolutions.

11 Budget approval, do I have a motion?

12 COMMISSIONER FRIEND: So move.

13 MR. AMODIO: By Commissioner Friend.

14 COMMISSIONER KOLODZIEJ: Second.

15 MR. AMODIO: Second by Commissioner

16 Kolodziej.

17 On the roll.

18

19 (Roll call was taken, all Commissioners

20 respond in the affirmative)

21

22 MR. AMODIO: Okay. That was the approval

23 and now would be the budget submission.

24 COMMISSIONER FRIEND: So move.

25 MR. AMODIO: By Commissioner Friend.

1 COMMISSIONER SANCHEZ: Second.

2 MR. AMODIO: Second by Commissioner  
3 Sanchez.

4 On the roll.

5

6 (Roll call was taken, all Commissioners  
7 respond in the affirmative)

8

9 MR. AMODIO: Thank you. Approved.

10 If there's nothing else, can I have a  
11 motion for closed session?

12 COMMISSIONER VANNOY: So move.

13 COMMISSIONER SANCHEZ: Second.

14 MR. GUARASCI: Madam Chair, would you  
15 permit one question before you go into closed  
16 session?

17 PRESIDENT RODRIGUEZ: Sure.

18 MR. GUARASCI: I know that the DEP with  
19 respect to Levine has asked that this body act on  
20 or before I think it's January 16th voting whether  
21 or not to accept the conditions. Do you  
22 anticipate that happening at your next regularly  
23 scheduled meeting or do you anticipate a special  
24 meeting for that purpose?

25 PRESIDENT RODRIGUEZ: That's a very

1 interesting question, Bob, and I can't answer it.  
2 I think that's going to depend on the discussion  
3 we have today.

4 MR. GUARASCI: Certainly, if there's a  
5 special meeting, there will be notifications.

6 PRESIDENT RODRIGUEZ: Absolutely.  
7 Absolutely.

8 MR. GUARASCI: Thank you.

9 MR. AMODIO: No further questions.

10 Commissioner Vannoy offers the following  
11 Resolution for adoption:

12 Whereas, Section 8 of the Open Public  
13 Meetings Act, permits the exclusion of the public  
14 from a meeting in certain circumstances; and

15 Whereas, the public body is of the opinion  
16 that such circumstances presently exist;

17 Now, therefore, be it resolved, by the  
18 Commissioners of Passaic Valley Water Commission:

19 1. The public shall be excluded from  
20 discussion of the hereinafter specified subject  
21 matters; the general nature of the subject matter  
22 being: Financial, Insurance, Personnel,  
23 Contracts, Negotiations, Security, Law, Personnel,  
24 Administration, Item A 2. 172 Lyon Street has been  
25 removed, the Personnel with the exception of the

1 discussion Table of Organization has been resolved  
2 and we have Levine Reservoir Storage Improvement  
3 Projects Update.

4 3. This Resolution shall take effect  
5 immediately.

6 Second by Commissioner Sanchez.

7 On the roll.

8  
9 (Roll call was taken, all Commissioners  
10 respond in the affirmative)

11  
12 MR. AMODIO: Gentlemen, please close the  
13 doors.

14  
15 \*\*\*

16  
17 MR. AMODIO: The time is 10:35 a.m.

18 You have a quorum.

19 We'll move on.

20 Consent Agenda. We have the minutes of  
21 Passaic Valley Water Commission in camera session  
22 and regular public meetings held November 29,  
23 2018.

24 Do I have a motion?

25 COMMISSIONER SANCHEZ: So move.



1 COMMISSIONER KOLODZIEJ: Second.

2 MR. AMODIO: By Commissioner Sanchez.

3 Second by Commissioner Kolodziej.

4 Commissioner Friend is absent.

5

6 (Roll call was taken, all Commissioners  
7 respond in the affirmative. Commissioner Friend  
8 is absent)

9

10 MR. AMODIO: Thank you very much.

11 Does the Chair accept, receive, and file  
12 miscellaneous purchase orders placed by Buyer,  
13 Gregg Lucianin for the period of November 10th,  
14 2018, to December 11, 2018.

15 Madam Chair, accept, receive, and file?

16 PRESIDENT RODRIGUEZ: Yes.

17 MR. AMODIO: Thank you very much.

18 We have Resolutions. We have three  
19 Resolutions. If you'd like to do one roll call on  
20 the group?

21 COMMISSIONER VANNOY: Yes.

22 MR. AMODIO: Yes.

23 Do I have a motion to move the group?

24 COMMISSIONER SANCHEZ: So move.

25 COMMISSIONER VANNOY: Second.

1 MR. AMODIO: Motion by Commissioner  
2 Sanchez.

3 Second by Commissioner Vannoy.

4 Commissioner Friend is absent.

5

6 (Whereupon, the following Resolutions were  
7 approved: (a) Resolution Approving State  
8 Contract #T1316 11-x-21415 Renewal of Maintenance  
9 Contract for PVWC's Phone/IVR System with NEC  
10 Corporation of America for a five-year term  
11 totaling \$414,458.06.

12 (b) Resolution Approving a Shared Services  
13 Agreement with the City of Paterson for the  
14 Provision of Emergency Rescue and Preventive  
15 Services and Consultation Related to Confined  
16 Spaces, Totaling \$728,565.62 over the five year  
17 life of the agreement.

18 (c) Contract #18-B-23 "Replacement and  
19 Disposal of Filter Media at the LFWTP Totowa, New  
20 Jersey" Recommendation to award a one year  
21 contract to Calgon Carbon Corporation of Moon  
22 Township, Pennsylvania in the total amount of  
23 \$3.352,325.00)

24

25 (Roll call was taken, all Commissioners

1 respond in the affirmative. Commissioner Friend  
2 is absent)

3

4 MR. AMODIO: Thank you very much.

5 Next we have summary of disbursements and  
6 payrolls through December 19th, 2018, in the  
7 amount of \$5,944,432.30.

8 Does the Treasurer find them in order?

9 COMMISSIONER VANNOY: Yes.

10 MR. AMODIO: Would you like to make a  
11 motion?

12 COMMISSIONER VANNOY: Yes.

13 MR. AMODIO: Motion by Commissioner  
14 Vannoy.

15 Second by...

16 COMMISSIONER SANCHEZ: Second.

17 MR. AMODIO: By Commissioner Sanchez.

18 On the roll.

19 COMMISSIONER VANNOY: Abstain on American  
20 Hose Hydraulics and Darren Del Sardo.

21 COMMISSIONER SANCHEZ: Yes, and abstain on  
22 Gaeta and PNA.

23

24 (Roll call was taken, all Commissioners  
25 respond in the affirmative. Commissioner Friend

1 is absent)

2  
3 MR. AMODIO: Thank you.

4 Okay. There's no recommendations from  
5 Executive Session.

6 Before we go any further, Controller Yitz  
7 Weiss has an update for what was asked on the  
8 overtime.

9 MR. WEISS: Our total salaries for 2019  
10 that we budgeted for, that includes new hires  
11 based on what the department heads told us that  
12 they need and that's done in conjunction with Joe  
13 Bella, the same we've been doing for past years,  
14 it's \$17 million.

15 And the overtime came out to, it was not a  
16 flat number, but it ended up being 11 percent,  
17 which is about 1.87 million.

18 It's important to note just in terms of  
19 budgeting purposes --

20 COMMISSIONER LEVINE: What was it last  
21 year?

22 MR. WEISS: In terms of budgeting  
23 purposes, that when we budgeted for overtime,  
24 especially for 2019, that we budgeted for jobs  
25 that could have been outsourced to contractors,

1 but that we are doing inhouse that saves us a  
2 tremendous amount of money. So had we gone out  
3 and put that money into outside contractors, it  
4 would've ended up costing us more money. So you  
5 got regular overtime, which was required, and then  
6 we got planned overtime, which is designed to save  
7 us money.

8 PRESIDENT RODRIGUEZ: We don't know what  
9 this year is because we only got the figures  
10 through --

11 COMMISSIONER LEVINE: Through November.

12 PRESIDENT RODRIGUEZ: Through November,  
13 yeah.

14 COMMISSIONER LEVINE: Can I bring up Old  
15 Business? Did we do that yet?

16 PRESIDENT RODRIGUEZ: Yes.

17 COMMISSIONER LEVINE: Last week our  
18 Chairwoman was in a rush and I wanted to go  
19 through, because we met with the overtime, the  
20 policy, we never discussed.

21 PRESIDENT RODRIGUEZ: Yes, okay.

22 COMMISSIONER LEVINE: We met, me, Jim, and  
23 Joe and we have something worked out that's  
24 actually going to be on a spreadsheet. And the  
25 director of each department is going to have to

1 send an e-mail, which will go to Joe's secretary  
2 he said and will be put in a spreadsheet.

3 PRESIDENT RODRIGUEZ: Whose secretary?

4 COMMISSIONER LEVINE: Joe Bella's.

5 PRESIDENT RODRIGUEZ: Who's his secretary?

6 COMMISSIONER LEVINE: At the end of the  
7 day Joe Bella has to signoff on that overtime.  
8 The person cannot do the overtime until Joe signs  
9 off on it.

10 And then there will be an emergency, I  
11 guess, overtime thing. It will get done the day,  
12 so if you have a pipe main break or something you  
13 need, it will still be put in the spreadsheet and  
14 I believe it will be broken down into two  
15 categories, you know, emergency and non-emergency.  
16 And each one will have the department heads'  
17 e-mails and also Joe Bella will have to signoff on  
18 it. And all the archives, so any Commissioners at  
19 any time can pull it up and look at every  
20 overtime, what it was for that employee, if it was  
21 approved by Joe and the department head. And Jim  
22 actually I think wanted to signoff on it too at  
23 the time.

24 PRESIDENT RODRIGUEZ: I just want to know  
25 who's --

1                   COMMISSIONER VANNOY: Joe, you got a  
2                   secretary?

3                   PRESIDENT RODRIGUEZ: Unless there's a new  
4                   hire, who's your secretary?

5                   MR. BELLA: My assistant, Marisah.

6                   COMMISSIONER LEVINE: That was Joe's idea,  
7                   the secretary.

8                   PRESIDENT RODRIGUEZ: Marisah can't be  
9                   your assistant. She runs a department back there.  
10                  I don't get it.

11                  COMMISSIONER VANNOY: That's why we need  
12                  that table.

13                  COMMISSIONER LEVINE: So let me ask you,  
14                  is there a better person the e-mails can go to?

15                  PRESIDENT RODRIGUEZ: No, no, Joe is the  
16                  Executive Director. Our B.A. too.

17                  COMMISSIONER SANCHEZ: I think that's the  
18                  B.A. job to check that.

19                  PRESIDENT RODRIGUEZ: Yes, I do too. I  
20                  think that's the B.A.

21                  COMMISSIONER LEVINE: So let me ask you,  
22                  why doesn't Jim Duprey and Joe summarize what I  
23                  just said and we discussed and send an e-mail to  
24                  all of us and we'll okay it and we'll add our  
25                  comments. But that's the basis that we're going

1 to step from. It's going to go in an Excel  
2 spreadsheet: Emergency/non-emergency. It's going  
3 to have two signatures signed off and a  
4 description of the overtime and why they're doing  
5 it and what department.

6 So the overtime on the Excel spreadsheet  
7 will have Maintenance. It will have Purification.  
8 Whatever the departments are, the overtime, the  
9 person, the reason, and the two signoffs.

10 MR. DUPREY: And just to expand on that,  
11 we're trying to do all of that electronically.

12 COMMISSIONER LEVINE: Right.

13 MR. DUPREY: That's what we're working on  
14 so that none of this has to be put in little  
15 pieces of paper.

16 PRESIDENT RODRIGUEZ: That's good.

17 COMMISSIONER LEVINE: And there will be a  
18 file we can all get to. Whenever we want, we can  
19 get a printout.

20 COMMISSIONER VANNOY: That's smart.

21 COMMISSIONER LEVINE: Any time  
22 Commissioner Sanchez or anybody comes there and  
23 says I want the overtime, it will print it out for  
24 the whole month, who did the overtime, the reason,  
25 and who's responsible, the two signoffs if it's



1 not justifiable. And then Finance can discuss it  
2 every month and get the printout of the overtime  
3 and review it and look at to limit it and make  
4 sure it's correctly applied. All right.

5 So if you can send an e-mail out to us to  
6 summarize exactly who's going to be doing it, if  
7 it's Marisah, if it's going to come to you --

8 PRESIDENT RODRIGUEZ: No, Marisah has to  
9 handle what she's handling.

10 I think Joe should look for a new  
11 assistant.

12 MR. AMODIO: The reorg meeting has been  
13 scheduled for January 10th, 2019, at 9:30 a.m.

14 COMMISSIONER VANNOY: You got to make sure  
15 to reach out to Commissioner Friend.

16 MR. AMODIO: I will.

17 PRESIDENT RODRIGUEZ: If he can't make it,  
18 he won't be here. He'll come.

19 MR. AMODIO: Anything else?

20 MR. WEISS: Just, you got a copy, we do  
21 this every year, you have a copy of a flier in  
22 front of you for the holiday gift collection.  
23 Everybody is always asking me. Let me just talk  
24 for a second about it.

25 This one what they decided to choose this

1 year, this is something that's an initiative by  
2 the employees of Passaic Valley Water, they pick  
3 some local charity or some charitable organization  
4 to be able to kind of give back. So in this case  
5 they picked something which was an enrichment  
6 program specifically related to science and tech.  
7 I could tell you from a personal perspective, my  
8 kids were involved in an enrichment program like  
9 this when they were in high school and it made a  
10 tremendous difference for them. So if anybody is  
11 inclined to give something, again, this is the  
12 holiday gift collection and it's done in memory of  
13 Geetha Angara.

14 PRESIDENT RODRIGUEZ: It gets made out to?

15 MR. WEISS: To the individual or to cash I  
16 guess or I think they might have a link online. I  
17 believe there's a link online. This is just a  
18 local collection.

19 COMMISSIONER SANCHEZ: So you can mail a  
20 check directly to this address?

21 MR. WEISS: We're collecting them here.  
22 We're trying to get it done before the end of the  
23 holidays.

24 COMMISSIONER LEVINE: Is there anything  
25 else?

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PRESIDENT RODRIGUEZ: No.

COMMISSIONER LEVINE: We're done.

MR. AMODIO: Motion to adjourn.

COMMISSIONER KOLODZIEJ: So moved.

COMMISSIONER VANNOY: Second.

MR. AMODIO: On the roll.

Time is 10:44 a.m.

Everyone have a Merry Christmas, Happy New  
Year.

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C E R T I F I C A T E

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