

RESOLUTION: 18-19
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION
FOR AN AMENDMENT TO THE SUPPORT AND MAINTENANCE
AGREEMENT BETWEEN THE PVWC AND HARRIS ADVANCED
SYSTEMS

DATE OF ADOPTION: MARCH 26, 2018

Approved as to form and legality by Law Department on the basis of facts set forth by Executive Director, Purchasing, and Finance Departments.

Introduced by Commissioner: **SANCHEZ**

Seconded by Commissioner: **VANNOY**

WHEREAS, on or about December 18, 2013, the Passaic Valley Water Commission ("PVWC") entered into a Contract with Advanced Utilities Systems, a division of N. Harris Computer Corporation ("Harris Advanced Systems") to supply the PVWC's Customer Information System ("CIS") and to provide maintenance, update, and other services to the PVWC relating to same for a period of five years; and

WHEREAS, the terms of the long-term technical support services for the CIS were memorialized in a separate agreement entitled "Support and Maintenance Agreement"; and

WHEREAS, PVWC desires to amend the Support and Maintenance Agreement to add enhancements to the services being provided by Harris Advanced Systems, including regression testing, which was not included in the original Agreement; and

WHEREAS, having Harris Advanced System provide these regression testing services (which are relatively labor-intensive and currently being performed by PVWC personnel), will improve efficiencies and enhance PVWC's operations and utilization of PVWC's personnel; and

WHEREAS, if the Commission approves of this Resolution, the enhancements would be put into place as soon as possible and remain until the end of the term of the Support and Maintenance Agreement, which is December 31, 2018.

WHEREAS, a copy of the Chief Financial Officer's memorandum dated February 21, 2018, along with proposal by Harris Advanced System entitled "Advanced Managed Services" dated February 12, 2018 explaining the enhancements, is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, a proposed form of Amendment to the Support and Maintenance Agreement adding the enhancements at a net cost to the PVWC of \$31,122.75 is attached hereto and made a part hereof as Exhibit B, which has been reviewed and approved as to form and legality by General Counsel; and

WHEREAS, the Executive Director and the Director of Engineering, having reviewed the above-referenced memorandum, the proposed enhancements, and the form of Amendment, concur with the Chief Financial Officer's recommendations; and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose and said certificate is attached hereto and made a part hereof as Exhibit C; and

WHEREAS, it is in the best interest of PVWC, its users and constituent municipalities to authorize the PVWC to enter into the Amendment to the to the Support and Maintenance Agreement with Harris Advanced System (the "Awardee");

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey:

1. That PVWC hereby authorizes an appropriate official of the PVWC, and such other officers, employees and officials of the PVWC, to perform such acts and execute such documents as are necessary to implement the terms and intentions of this Resolution, including but not limited to executing the Amendment to the Support and Maintenance Agreement ("Amendment"), in substantially the same form as attached hereto as Exhibit B for a net cost not to exceed \$31,122.75; and

2. That this matter shall be advertised as required by New Jersey law, in accordance with an appropriate form of notice, and a copy of this Resolution shall be placed on file and made available for public inspection at the office of the Administrative Secretary of Passaic Valley Water Commission.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
VANNOY, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
LEVINE, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
KOLODZIEJ, J.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
VAN RENSALIER, R.	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
SANCHEZ, R.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
RODRIGUEZ, I.	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Adopted at a meeting of Passaic Valley Water Commission.



President
IDIDA RODRIGUEZ



Secretary
JOSEPH KOLODZIEJ

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy thereof of the foregoing Resolution duly passed and adopted by a majority of a legal quorum of the full membership of the Passaic Valley Water Commission at its duly noticed and convened meeting of the said Commission on March 26, 2018.



LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION
AMENDMENT TO THE SUPPORT AND MAINTENANCE
AGREEMENT (REGRESSION TESTING SERVICES)

PVWC MEMORANDUM
DATED FEBRUARY 21, 2018

HARRIS ADVANCED SYSTEM'S TABULATION OF SERVICES
DATED FEBRUARY 12, 2018

EXHIBIT A

**PASSAIC VALLEY WATER COMMISSION
INTEROFFICE MEMORANDUM**

Date: February 21, 2018

To: Hon. Commissioners

From: J. Bella & Y. Weiss

cc: G. Hanley
L. Amodio
G. Lucianin

Re: Advanced Management Services

Commissioners, as you are aware, several years ago PVWC commissioned a business process review and established a plan to systematically replace our enterprise software with modernized, best-of-breed versions that meet PVWC's current needs. The first step in that process, replacing our antiquated billing system, was successfully completed and we are in the final year of the maintenance agreement established with the original contract.

Part of maintenance includes either quarterly or semi-annual upgrades to our system. Each upgrade involves significant time for testing before it can be deployed. Advanced has launched a new service, not included in our original contract, offering to take on the responsibility of testing each new upgrade including nuances that have been specialized to PVWC's billing system. We believe the cost of the service is minimal compared to the benefit offered.

The first full year of this plan will cost \$59,000 and will result in a reduction of our maintenance cost of \$16,669.80. Future years' costs will be merged into our continuing maintenance agreement.



Advanced Managed Services

Passaic Valley Water Commission

February 12, 2018

Authorization

Signature indicates the parties have read, understood and agreed to all the contents of this Scope of Work for Advanced Managed Services.

Authorized By: Passaic Valley Water Commission	Authorized By: Advanced Utility Systems
Yitz Weiss Chief Financial Officer	Yusuf Jiwajee Director, Client Services
February 12, 2018	February 12, 2018

TABLE OF CONTENTS

OVERVIEW 4

KEY ASSUMPTIONS 5

AMS - SCOPE OF WORK..... 6

 1. ACCOUNT MANAGEMENT6

 2. BUSINESS PROCESS REVIEW6

 3. REGRESSION TESTING - CIS INFINITY7

SCHEDULE A - INVESTMENT SUMMARY 9

SCHEDULE B – REGRESSION TESTING - TEST ACTIVITIES 10

Overview

Advanced Managed Services (AMS) is an Advanced Utility Systems (AUS) services offering that will keep Passaic Valley Water Commission (Passaic) current on CIS Infinity builds and increase the value of CIS Infinity to Passaic through an annual, one week, Business Process Review (BPR).

This document describes the Scope of Work (SOW) to be delivered by Advanced, as well as defines the principal activities and deliverables of both Advanced and Passaic.

The services as outlined in this Scope of Work (SOW) encompasses all aspects of Advanced's AMS offering, including but not limited to Account Management, CIS Infinity build regression testing of Passaic's CIS Infinity system, and an annual onsite BPR. At a summary level, AUS will provide the following services:

1. Account Management

- Bi-annual Review of build logs and Enhancement Addendums
- Build Plan

2. Business Process Review (BPR)

- Onsite BPR (Passaic to cover travel expenses)
- Documentation of BPR Recommendations

3. Regression Testing – CIS Infinity

- Copy of Production database to Regression Test Systems
- Application of builds on Regression Test Servers
- Regression testing of new builds in your environment

Key Assumptions

1. All prices are quoted in US dollars.
2. The Fixed Cost will be firm for the services identified herein. Travel costs will be billed as incurred in accordance with the AMS Agreement and this SOW.
3. Regression testing services are provided for build updates within a Version (e.g. Version 4.1.50 to 4.1.51). Regression testing services for a Version Upgrade (e.g. Version 3.x to Version 4.x or Version 4.x to Version 4.y) are excluded and will require a separate SOW.
4. Regression testing as defined in Schedule B is included for up to four builds per year.
5. Testing and application of builds for both Infinity.Link and Infinity.Mobile are included.
6. Passaic will provide two test environments (1. Current Build, 2. New Build) including the associated hardware and system software for regression testing purposes.
7. Regression Test environments are for the exclusive use of Advanced's personnel to ensure the validity of test results.
8. Passaic will provide AUS with remote access to its servers.
9. Passaic will provide AUS with database Administrative access on regression testing servers.
10. Builds will be applied by AUS in one production and two non-production (test) environments.
11. All AMS services are provided between 8:00 AM – 8:00 PM Eastern.
12. Passaic will be required to participate in a remote Discovery session to assist in defining regression testing data set (e.g. Billing Cycle to be tested).
13. Passaic specific stored procedures and or database triggers are excluded from the regression testing scope.
14. It is Passaic's responsibility to test all other functions within CIS Infinity not tested by AUS under this SOW, before authorizing application of a build to your production environment.
15. Passaic must provide written authorization before AUS will apply a new build to Passaic's production environment.

AMS - Scope of Work

The following services will be provided annually to Passaic, provided that Passaic has an effective Advanced Managed Services agreement.

1. Account Management

Advanced will schedule bi-annual reviews of the Build Logs and Enhancement Addendums with Passaic. Advanced and Passaic will work together to determine which Builds will be applied during the year and the timing for testing and applying a build (i.e. a Build Plan).

ADVANCED DELIVERABLES:

- Lead bi-annual review of Build Logs and Enhancement Addendums
- Jointly develop a Build Plan
- Document Build Plan

Passaic DELIVERABLES:

- Participate in bi-annual review of Build Logs and Enhancement Addendum
- Jointly develop a Build Plan

2. Business Process Review

Advanced will conduct one, 4 day onsite Business Process Review (BPR), each year, on a date mutually agreed by AUS and Passaic. Advanced will review key meter to cash business processes with Passaic staff and document recommendations for improvements to current processes. Passaic will provide the resources and the information that AUS will require to perform a successful BPR. Implementation of changes are at the discretion of Passaic and may require a separate SOW, depending on scope, if AUS assistance is required.

ADVANCED DELIVERABLES:

- Deliver onsite BPR
- Document recommendations

Passaic DELIVERABLES:

- Participate in BPR sessions
- Provide documentation of current business processes, where available

3. Regression Testing - CIS Infinity

Advanced will perform regression testing activities as defined in Schedule B below for up to four builds per year using Passaic's data which resides on Passaic's test servers. Advanced will use a combination of manual and automated testing procedures. Regression testing activities are defined in Schedule B. All automated testing scripts and tools are for Advanced's use only. Passaic is responsible for any additional testing activity not defined in Schedule B.

Advanced will compare data between the 2 test systems at a detail table and record level, for each test activity and will present a summary of results including explanation of any valid discrepancies. Invalid differences will be corrected by Advanced prior to releasing the system to Passaic.

Through a Discovery process, Advanced will work with Passaic to identify data to be used in testing.

ADVANCED DELIVERABLES:

- Lead Discovery Session
- Apply Builds Required to Conduct Regression Testing
- Perform Regression Testing Activities as outlined in Schedule B
- Perform Testing Activities pertaining to Infinity.Link, Infinity.Mobile and Infinity.BI (if applicable) and Apply Builds as released, upon completion of such testing
- Resolve and Testing Errors/Discrepancies
- Document Testing Results

Passaic DELIVERABLES:

- Participate in Discovery Session
- Provide hardware and install and configure associated system and database

software required for regression testing, specifically two test environments. (Test 1 – Current Build, and Test 2 – New Build)

- Provide Administrative access to the regression test database servers
- Provide data files identified during Discovery (e.g. meter readings) required for regression testing
- Assist AUS, as needed, in resolution of Testing Errors/Discrepancies
- Test any processes not included in Schedule B that Passaic deems important before apply a build to production
- Authorization to apply a Build to production

Schedule A - Investment Summary

Year One – Annual Fee	\$59,000
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- Year one Annual Fee due on execution of SOW
- Travel related expenses not included in Annual Fee. Travel will be billed as incurred per the terms of the Managed Services Agreement.

Schedule B – Regression Testing - Test Activities

Functional Area/Process	Test Activity
Meter Reading Export	<ul style="list-style-type: none"> Generate one meter reading export file
Meter Reading Import	<ul style="list-style-type: none"> Import one meter reading file
Pre-Exceptions	<ul style="list-style-type: none"> Generate Pre-Exceptions for one Bill Cycle
Cycle Billing	<ul style="list-style-type: none"> Generate one billing batch from Meter Reading Import File Enter manual read on one "Estimate" exception type Transfer Exceptions Journal – Batch with No Exceptions Merge Exceptions Journal Merged Batch Print Bills Update Batch
Shared (V4)/Online Billing (V3)	<ul style="list-style-type: none"> Generate one billing batch from Shared/Online Billing Meter Reading Import File Transfer Accounts Ready to Print to Batch Original Batch - Change bill status to Ready to Print and Ignore Exceptions for all accounts in filter Select Import and choose the remaining book for the selected cycle and change the reading and billing date by at least one day Journal Batch Print Bills Update Batch
Manual Billing	
<ul style="list-style-type: none"> Meter Change Out 	<ul style="list-style-type: none"> Perform one Meter Change Out Create one manual bill batch and add account with meter change
<ul style="list-style-type: none"> Proration 	<ul style="list-style-type: none"> Add one account and change reading date for less than 30 days to create short bill and trigger pro-ration Add one account and change reading for more than 30 days to create long bill and trigger pro-ration
<ul style="list-style-type: none"> First Bill 	<ul style="list-style-type: none"> Add one account created from New Services to trigger first bill Journal Batch Print Bills

Functional Area/Process	Test Activity
Cancel Billing	▪ Update Batch
	▪ Select one account updated in cycle batch and flag to cancel as whole
	▪ Create Cancel Bill batch
	▪ Journal Batch
Cancel and Rebill	▪ Update Batch
	▪ Select one account updated in cycle batch and flag to cancel & rebill, enter new readings and reading date
	▪ Create Cancel & Rebill batch
	▪ Journal Batch
	▪ Print Bills
Moves & Final Billing	▪ Update Batch
	▪ Vacant
	▪ Select existing customer - Account 2
	▪ Move Account 2 into a new account (Account 1); back date move 1 week, transfer balance, leave Account 2 vacant
Auto Owner	▪ Move out Account 3 (Auto Owner) out; back date move 1 week
	▪ Create one Final Bill Batch
	▪ Add Account 1, 2, 3 and ensure none are set to no bill, enter meter read
	▪ Journal Batch
Final Bills	▪ Print Bills
	▪ Update Batch
	▪ Final Bill - Occupancy Charge
	▪ Locate Occupancy Charge batch generated by Final Bill batch, in Cash Processing
Final Bill - Occupancy Charge	▪ Journal Batch
	▪ Update Batch
	▪ Final Bill - Balance Transfer
	▪ Locate Balance Transfer batch generated by Final Bill batch, in Cash Processing
Final Bill - Balance Transfer	▪ Journal Batch
	▪ Update Batch
	▪ Final Bill - Deposit Transfer
	▪ Locate one customer who has an A/R Balance and a Deposit Paid Balance and is Active on 2 Accounts
Final Bill - Deposit Transfer	▪ Move Out this customer from 1st Account, with balance transfers to the Customer's 2nd Account and Move In a new Customer to 1st Account
	▪ Final bill the Customer.
	▪ Locate Balance Transfer batch generated by Final Bill batch, in Cash Processing

Functional Area/Process	Test Activity
	<ul style="list-style-type: none"> Journal Batch Update Batch
Final Bill - Apply Deposit and Reverse Unpaid Deposit	<ul style="list-style-type: none"> Locate one customer who has a deposit paid balance and another where there is a deposit owing balance (could be on a single customer/account) Move out the customer leaving the account vacant Final bill the customer and check the 'Charges' tab on the bill.
Auto Final Bills	<ul style="list-style-type: none"> Move one new customer into Vacant account (Account 2); use current date, Deposit Quote Move in existing customer (Account 4) into Account 3; use current date, balance transfer Move new customer into Account 5 Add Auto Final Bill reading to Account 2, 3, 4, 5 Create Auto Final Bill Batch Ensure Account 2, 3, 4 and 5 are brought in and none are set to no bill Journal Batch Print Bills Update Batch
Auto Final Bills - Occupancy Charge	<ul style="list-style-type: none"> Locate Occupancy Charge batch generated by Auto Final Bill batch, in Cash Processing Journal Batch Update Batch
Auto Final Bills - Occupancy Charge - Vacant Move In	<ul style="list-style-type: none"> Execute one Vacant Account Move In Pickup Locate Occupancy Charge batch generated by Vacant Account Move In, in Cash Processing Journal Batch Update Batch
Auto Final Bills - Balance Transfer	<ul style="list-style-type: none"> Locate Balance Transfer batch generated by Auto Final Bill batch, in Cash Processing Journal Batch Update Batch
Auto Finals - Deposit Quote	<ul style="list-style-type: none"> Execute one Deposit Quote Pickup Locate Deposit Quote batch in Cash Processing Journal Batch Update Batch
Delete Move In - New Customer	<ul style="list-style-type: none"> Go to Account 5 and delete move (Account 5 should now be inactive)
Move - Multiplier with Customer (If applicable)	<ul style="list-style-type: none"> Note: Applicable where Service Group Control form is configured for a multiplier to move with Customer.

Functional Area/Process	Test Activity
	<ul style="list-style-type: none"> ▪ Locate one Active Customer/Account with these multipliers (CUST/ACCT1) ▪ Select one other Customer/Account that has the same Service (CUST/ACCT2), Move Out the CUST/ACCT2 and Move In CUST/ACCT1
▪ Move - Payment Plan with Customer (If applicable)	<ul style="list-style-type: none"> ▪ Note: Applicable if the 'Move Scenario Control' is configured to Copy Existing Pap Data' for the Move In scenario type. ▪ Locate one 'Active' Customer/Account which has a Payment Plan (CUST/ACCT3) ▪ Move In one Customer (CUST/ACCT3) to another account (CUST/ACCT4)
Payment Import	<ul style="list-style-type: none"> ▪ Create one cash batch (Infinity.Link functionality such as IVR, online payments, etc. is included) ▪ Import one payment file ▪ Journal Batch ▪ Update Batch
Cash Register	<ul style="list-style-type: none"> ▪ Create one Cash Batch (Infinity.Link functionality such as IVR, online payments, etc. is included) ▪ Add one account by customer #, pay full amount ▪ Add one account by account #, pay partial amount ▪ Add one customer with multiple active accounts ▪ Add one account by Search, pay full amount, change transaction code ▪ Journal Batch ▪ Update Batch ▪ Create one cash register batch ▪ Add one account by customer #, pay bill full amount by cash ▪ Add one account by account, pay partial amount by check ▪ Add one account by search, pay partial amount by cash and balance by check ▪ Add one account by account, pay in full by credit card ▪ Add one customer with multiple accounts, pay bill full amount check ▪ Add customer with multiple account, pay partial amount by cash ▪ Delete one account ▪ Journal Batch ▪ Update Batch ▪ Create one Cash Batch ▪ Add one account by account, pay partial amount to specific AR(s) to override payment allocation ▪ Add one account, pay by cash where change will be given ▪ Add one POS transaction

Functional Area/Process	Test Activity
	<ul style="list-style-type: none"> Add one GL transaction Edit one Cash Register batch and edit Cash Register Amount to be a 1¢ difference Cash tender Balance Cash Register Journal Batch Update Batch
Adjustments	<ul style="list-style-type: none"> Create one Adjustment Batch Add one debit adjust to account Add one credit adjust to account Add one account and change transaction code Add one account used in Cash Processing and process NSF selecting original transaction Journal Batch Update Batch
Late Payment Charges	<ul style="list-style-type: none"> Execute one Late Charges Pickup Locate Late Charges batch in Cash Processing Journal Batch Update Batch
Notices	<ul style="list-style-type: none"> Create one notice batch for a selected cycle - Notice date = date of 1st pending notice for the previous bill (May/May Not be Notice 1 date) Execute Removed Listing Execute Notice Listing Print Notices (if applicable) Update batch Creation of Notice Charges cash batch (if configured in Collection Notice Control form) <ul style="list-style-type: none"> Created as a result of Notices Batch Update
Arrangement Processing	<ul style="list-style-type: none"> Add single arrangement to Account 6 using current date Add group arrangement to Account 7, process as group starting with current date Add group arrangement to Account 8, not processed as group starting with current date Add single arrangement to Account 9 using future date Add single arrangement to Account 10 using current date <ol style="list-style-type: none"> Create one pending cash batch Add a payment in full to Pending Cash Batch for Account 6 Arrangement Processing Pickup

Functional Area/Process	Test Activity
	4. Add single arrangement to Account 11 using current date 5. Add group arrangement to Account 12 , process as group starting with current date 6. Add group arrangement to Account 13 , not processed as group starting with current date 7. Add single arrangement to Account 14 using future date 8. Add single arrangement to Account 15 using current date 9. Add a payment in full to Pending Cash Batch created for Account 11 10. Run Arrangement Processing from the Collection Processing form
Collections Processing	
▪ Disconnection	▪ Update all Broken Arrangement accounts to Collection Status of Pending Disconnect ▪ Create Cash Batch ▪ Add full payment to Cash Batch for one Account with Pending Disconnect ▪ Generate Field Actions ▪ Add full payment for one Account with "Disconnect Service Order Generated" Collection Status
▪ Reconnection	▪ Select 2 accounts and add Disconnect records ▪ Add partial payment (below min for reconnection) for 1 st Account ▪ Add full payment for 2 nd Account
▪ Bankruptcy (if applicable)	▪ Select one account with amount owing and add a bankruptcy record for current date ▪ Select a second account with amount owing and add bankruptcy with older file date ▪ Locate Bankruptcy batch in Cash Processing ▪ Journal Batch ▪ Update Batch
▪ Write Off Processing	▪ Execute one Write Off Processing Pickup – Write Off ▪ Locate Write Off batch in Cash Processing ▪ Journal Batch ▪ Update Batch
▪ Collection Agency (if applicable)	▪ Execute one Write Off Processing Pickup - Collection Agency Pickup ▪ Locate Collection Agency batch in Cash Processing ▪ Journal Batch ▪ Update Batch ▪ Collection Agency file
Deposit Quote	▪ Execute one Deposit Quote Pickup ▪ Locate Deposit Quote batch in Cash Processing

Functional Area/Process	Test Activity
	<ul style="list-style-type: none"> Journal Batch Update Batch
PAP/ACH Pickup	<ul style="list-style-type: none"> Execute one ACH/PAP Pickup Locate PAP/ACH Batch In Cash Processing Journal Batch Create Bank File Update Batch
Request/Adjust Transaction Pickup	<ul style="list-style-type: none"> Execute one Transaction Request Transaction Pickup Locate Request Transaction batch in Cash Processing Journal Batch Update Batch
Service Orders	<ul style="list-style-type: none"> Add one SO to an account from CAI/AccountView, print on Save Add one SO to an account from CAI/AccountView, do NOT print on Save Add one SO from Service Order Management form Complete one SO using completion code to trigger action
Reporting	
<ul style="list-style-type: none"> Customer Account Reports 	<ul style="list-style-type: none"> Compare Single AR Summary filtered to one specific cycle Compare Single AR Detail filtered to one specific cycle Compare Multiple AR Summary filtered to one specific cycle Compare Multiple AR Listing to one specific cycle
<ul style="list-style-type: none"> GL Reports 	<ul style="list-style-type: none"> Compare GL Element Monthly Summary filtered to one specific month/year Compare GL Element Monthly Detail filtered to one date range Compare Transaction Daily Summary filtered to one specific date
<ul style="list-style-type: none"> Aged Arrears 	<ul style="list-style-type: none"> Compare Detailed filtered to one specific AR, one account status, one account type and one cycle Compare Summary filtered to one specific AR, one account status, one account type and one cycle
Letter Management	<ul style="list-style-type: none"> Add one letter to one account Print Letter
Customer Account Inquiry/AccountView	<ul style="list-style-type: none"> Compare Information displayed in the Information Band for one Customer Account in the CAI/AccountView form, Billing Batch form, and Cash Register Batch form Verify that able to access all Tabs in the CAI/AccountView form Verify that able to all grids in the CAI/AccountView form display

Functional Area/Process	Test Activity
	<ul style="list-style-type: none"> ▪ Verify all buttons function in CAI/AccountView Navigation Tool Bar ▪ Advanced Search – Execute 5 saved Filters/Searches in CAI/AccountView and validate results are the same
Other - V3 Journals	<ul style="list-style-type: none"> ▪ Compare one Cash Register, one Cash Adjustment and one Billing Journal to validate that Data elements in report are the same

PASSAIC VALLEY WATER COMMISSION
AMENDMENT TO THE SUPPORT AND MAINTENANCE
AGREEMENT (REGRESSION TESTING SERVICES)
FORM OF AMENDMENT TO THE
SUPPORT AND MAINTENANCE AGREEMENT
EXHIBIT B

Amendment to the Support and Maintenance Agreement

This Amendment to the Support and Maintenance Agreement ("Amendment") is made by and between:

Passaic Valley Water Commission ("PVWC")

- and -

Advanced Utilities Systems, a division of N. Harris Computer Corporation ("Advanced")

(hereinafter referred to collectively as the "Parties" or either one of them as "Party").

IT IS hereby agreed as follows:

ARTICLE 1

Recitals

1.01. On or about December 18, 2013, the Parties entered into a Support and Maintenance Agreement relating to a Customer Information System supplied to the PVWC by Advanced.

1.02. The PVWC desires to amend the Support and Maintenance Agreement to add enhancements to the application management services being provided by Advanced, including regression testing, which was not included in the original Agreement.

1.03. The enhancements are set forth in greater detail in a 17-page proposal authorized by Yusuf Jiwajee, Director of Client Services on behalf of Advanced entitled "Advanced Managed Services" and dated February 12, 2018 (hereinafter "Proposal").

1.04. The net cost to the PVWC of the enhancements, assuming that the enhancements take effect on April 1, 2018 and continue until December 31, 2018, is \$31,122.75. The calculation for this sum is set forth in greater detail below:

Item	Description	Cost/Cal. Yr.	Cost/Mo.	Pro Rated Cost	Pro Rated Cost	Paid
				Jan 1 to Mar 31	Apr 1 to Dec 31	
1	Year 5 Application Management Fees	\$17,503.00	\$1,458.58	\$4,375.75	\$13,127.25	\$17,503.00
2	Partial Year 1 Same as Item 1 + Regression Build Services	\$59,000.00	\$4,916.67	\$14,750.00	\$44,250.00	n/a

Cost to Switch Item 1 to Item 2 starting April 1, 2018	\$31,122.75
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ARTICLE 2
Acceptance of Proposal

2.01. *Acceptance of Proposal.* The PVWC accepts the Proposal and agrees to purchase from Advanced all of the enhancements of whatever nature proposed therein for a net cost to the PVWC of \$31,122.75.

2.02. *Effective Date.* The Effective Date of this Amendment shall be the date on which this Amendment is fully executed by, and delivered to, all Parties hereto and the PVWC's governing body has duly authorized the PVWC to execute, deliver, and be bound by the terms of this Amendment. Unless and until the PVWC's governing body has duly authorized or ratified this Amendment, this Amendment shall have no force and effect and shall be null and void.

2.03. The Proposal is incorporated herein and made a part of the terms and conditions of this Amendment.

2.04. The PVWC shall make payment of the \$31,122.75 pursuant to the terms of the Agreement, and/or the customary procedures and practices between the Parties with respect to the Agreement, and/or the Proposal.

2.05. Advanced will begin delivering to the PVWC the enhanced products/services as per the Proposal on the Effective Date of this Amendment.

2.06. This Amendment has the same term as the Agreement.

ARTICLE 3
Construction of the Amendment

3.01. *This Amendment Governs.* This Amendment will govern over all provisions to the contrary found in any other Agreements or communications between the Parties. Any conflicts, ambiguities, or discrepancies between this Amendment and any other Agreements or communications shall be resolved in favor of this Amendment. The Parties remain bound by all provisions in the Agreement that are not amended herein or are not inconsistent with this Amendment.

3.02. *Severability.* If any of the provisions of this Amendment are determined to be invalid under any applicable state or federal laws, such invalidity shall not affect or impair the validity of the other provisions, which shall be considered severable, and shall remain in full force and effect.

3.03. *Counterparts.* This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which, when taken together, shall constitute one and the same agreement. Digital and/or facsimile signatures will be deemed original signatures for purposes of this Amendment.

3.04. *Neutral Construction.* This Amendment shall be given a neutral construction, such that it shall not be construed in favor of or against any party to this Amendment by reason of the extent to which any party or its counsel participated in the drafting hereof.

3.05. *Recitals.* The Recitals set forth in Article 1 of this Amendment shall be construed as terms to the Amendment and not mere recitals.

3.06. *Signators' Representations.* By signing this Amendment, each of the undersigned represents that s/he is duly authorized to enter into this Amendment and to legally bind his/her respective Party to same.

**** Signatures on the Next Page ****

Advanced Utilities Systems, a division of N. Harris Computer Corporation

By: _____ Dated: _____
(Signature)

Name & Title: _____
(Print)

-oOo-

Passaic Valley Water Commission

By: _____ Dated: _____
(Signature)

Name & Title: _____
(Print)

PASSAIC VALLEY WATER COMMISSION
AMENDMENT TO THE SUPPORT AND MAINTENANCE
AGREEMENT (REGRESSION TESTING SERVICES)
PVWC'S FINANCIAL CERTIFICATION SHEET
EXHIBIT C

OFFICE OF THE COMPTROLLER

CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

Description of Project or Contract:

Professional Services for Project # – Professional Services for Management Services.
(Advanced Utility Systems, a division of Harris Utilities).

Amount of Project or Contract not to exceed: **\$31,122.75**

1. Acct #: 001-0601-416.70-52 **BUDGET 2018**

Other Comments: **Professional Services**

Date of Certification: March 13, 2018



Yitzchak Weiss, CPA
Comptroller and Chief Financial Officer
Passaic Valley Water Commission

RESOLUTION: 18-20
RESOLUTION OF PASSAIC VALLEY WATER COMMISSION
STATE CONTRACT PURCHASE FOR TWO (2) VEHICLES FOR
PVWC'S MAINTENANCE DEPARTMENT

DATE OF ADOPTION: MARCH 26, 2018

Approved as to form and legality by Law Department on basis of facts set forth by Executive Director, Purchasing, Engineering and Finance Departments.

Introduced by Commissioner: **SANCHEZ**

Seconded by Commissioner: **VANNOY**

WHEREAS, in accordance with N.J.S.A. 40A:11-12, PVWC may purchase goods or services under contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, PVWC has elected to procure two (2) Year 2018 Ford F250 SRW XL 4WD Regular Cab (State Contract #T2100 15-x-23639 88727) from Beyer Ford (the "Awardee") of Morristown, New Jersey in the total amount of \$70,941.00; and

WHEREAS, a copy of a memorandum dated March 15, 2018 from PVWC's Director of Purchasing, along with other relevant correspondence, is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, N.J.S.A. 40A:11-12 of the Local Public Contracts Law provides for the awarding of said contract to the Awardee; and

WHEREAS, the Executive Director and the Director of Engineering have reviewed the above-referenced memorandum and concur with the Director of Purchasing's recommendations, (and the General Counsel has reviewed the proposed purchase as to form and legality); and

WHEREAS, PVWC's Comptroller has certified, with respect hereto, that funds are currently available for said purpose and said certificate is attached hereto and made a part hereof in above-referenced Exhibit A;

NOW, THEREFORE, BE IT RESOLVED, by Passaic Valley Water Commission, in the County of Passaic, New Jersey;

1. That the purchase of the above-referenced vehicles under the referenced State Contract is hereby awarded to the Awardee in the total amount as set forth hereinabove; and
2. That the appropriate officers and employees of PVWC are hereby authorized and directed to perform such acts and execute such documents as are consistent herewith, with respect to the State Contract as also set forth hereinabove.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	—	—	—	<u>X</u>
VANNOY, R.	<u>X</u>	—	—	—
LEVINE, J.	<u>X</u>	—	—	—
KOLODZIEJ, J.	<u>X</u>	—	—	—
VAN RANSALIER, R.	—	—	<u>X</u>	—
SANCHEZ, R.	<u>X</u>	—	—	—
RODRIGUEZ, I.	<u>X</u>	—	—	—

Adopted at a meeting of Passaic Valley Water Commission.


President
IDIDA RODRIGUEZ


Secretary
JOSEPH KOLODZIEJ

This Resolution, when adopted, must remain in the custody of the Administrative Secretary.

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of a legal quorum of the Original Resolution duly passed and adopted by a majority of the full membership of the Passaic Valley Water Commission at its meeting of March 26, 2018.


LOUIS AMODIO
Administrative Secretary

PASSAIC VALLEY WATER COMMISSION

**STATE CONTRACT PURCHASE FOR TWO (2) VEHICLES FOR
PVWC'S MAINTENANCE DEPARTMENT**

**PVWC'S PURCHASING DEPARTMENT'S
MEMORANDUM DATED MARCH 15, 2018
PVWC's FINANCIAL CERTIFICATION SHEET
AND OTHER RELEVANT CORRESPONDENCE**

EXHIBIT A

PASSAIC VALLEY WATER COMMISSION

INTER-OFFICE MEMO

DATE: March 15, 2018

FROM: Purchasing Department

TO: Joseph A. Bella
George T. Hanley
Yitzchak Weiss

RE: **State Contract Purchase – Contract T2100 15-x-23639 88727**
TWO 2018 Ford F-250 SRW XL 4WD Regular Cab/8' box

This purchase will be for the Maintenance Department to replace Truck 97, which was taken off the road & Truck 101 will go to Clifton.

The State Contract purchase will be from **Beyer Ford**, of Morristown, New Jersey for Two (2) 2018 Ford F-250 SRW XL 4WD Regular Cab/8' Box at a unit cost of \$35,470.50 each. Funds for this purchase have been budgeted under our 2018 Capital Expenditures. The Finance Department has "Certified the Availability of Funds" (attached).

Respectfully submitted,

Gregg B. Lucianin
Buyer

cc: L. Amodio
J. Duprey

OFFICE OF THE COMPTROLLER

CERTIFICATION OF AVAILABILITY OF FUNDS

It is hereby certified that subject to Commission approval of future Budgets, with respect to multi-budget year contracts, there are or will be sufficient available funds for expenditures to be incurred as result of any contract or commitment to be entered into by Passaic Valley Water Commission as follows:

Description of Project or Contract: **State Contract Purchase T2100 15-x-23639- 88727
Beyer Ford**

Amount of Project or Contract: \$ 70,941.00

1. Acct: # 001-0901-419-95-04 Capital / Vehicles

Specific Appropriation to which expenditures will be charged: Capital Budget 2018

Other comments: Single Purchase: March 2018

Two (2) 2015 Ford F-250 SRW XL 4WD Regular Cab/8' Box

Date of Certification: 03/15/2018 Certified: \$ 70,941.00



Yitzchak Weiss
Comptroller and Chief Financial Officer

YW:gbl

State of New Jersey
Department of the Treasury

Division of Purchase and Property

Governor Chris Christie • Lt. Governor Kim Guadagno

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T-Number	Title	Vendor	Contract #
T2100-15-x- 23639	VEHICLES, TRUCKS, CLASS 2, PICKUP/ UTILITY, WITH SNOW PLOW OPTION	BEYER FORD LLC	88727

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State of New Jersey
Department of the Treasury
Division of Purchase and Property

Governor Chris Christie • Lt. Governor Kim Guadagno

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[Click Here](#) to search more Term Contracts

T-Number	Title	Vendor	Contract #
T2100_15-x-23639	VEHICLES, TRUCKS, CLASS 2, PICKUP/ UTILITY, WITH SNOW PLOW OPTION	BEYER FORD LLC	88727
T2100_15-x-23639	VEHICLES, TRUCKS, CLASS 2, PICKUP/ UTILITY, WITH SNOW PLOW OPTION	CHAS S WINNER INC	88726

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BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07960

Quote

To:

From:

Coert Seely

Phone/Fax: (973) 463-3065 / (973) 884-2650

Vehicle

Beyer Fleet

Pick Up

31 Williams Parkway

Location

East Hanover, NJ 07936

2018 Ford F-250 SRW XL 4WD Reg Cab 8' Box

STATE OF NEW JERSEY

CONTRACT # A88727

Engine: 6.2L 2-Valve SOHC EFI NA V8
Transmission: TorqShift-G 6-Spd Auto
3.73 Axle Ratio (STD)
50-State Emissions System
Transmission w/Oil Cooler
Manual Transfer Case
Part-Time Four-Wheel Drive
72-Amp/Hr 650CCA Maintenance-Free Battery
Extra Heavy-Duty 200 Amp Alternator
Class V Towing w/Harness, Hitch
3830# Maximum Payload
GVWR: 10,000 lb Payload Package
HD Shock Absorbers
Front Anti-Roll Bar
Firm Suspension
Hydraulic Power-Assist Steering
34 Gal. Fuel Tank
Single Stainless Steel Exhaust
Manual Locking Hubs
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS
Wheels: 17" Argent Painted Steel
Tires: LT245/75R17E BSW A/S PLUS (4)
Regular Box Style
Steel Spare Wheel
Full-Size Spare Tire Stored Underbody
Clearcoat Paint
Black Front Bumper w/Black Rub Strip
Black Rear Step Bumper
Black Side Windows Trim
Black Door Handles
Black Manual Side Mirrors w/Manual Folding
Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Black Grille
Front License Plate Bracket
Tailgate Rear Cargo Access
Back-Up Camera

Radio: AM/FM Stereo -inc: digital clock and 4-speakers
4-Way Driver Seat -inc: Manual Recline
4-Way Passenger Seat -inc: Manual Recline
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure
Temp, Engine Hour Meter, Trip Odometer&Trip Computer
3 Person Seating Capacity
Front Cupholder
Manual Air Conditioning
Illuminated Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shift Knob
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Underhood And Pickup Cargo Box Lights
Instrument Panel Bin and Covered Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Display
Manual Adjustable Front Head Restraints
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
Air Filtration
Manual Tailgate/Rear Door Lock
Halogen Headlamps w/Delay-Off
Cargo Lamp Integrated w/High Mount Stop Light
Electronic Stability Control (ESC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver/Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st Row Airbags
Outboard Front Lap And Shoulder Safety Belts

Base Price \$ 23,145.00

Options for F250

3.73 Axle Ratio w/Electronic Locking Rear Axle	\$	390.00
Power Equipment Group	\$	915.00
Transfer Case & Fuel Tank Skid Plates	\$	100.00
Upfitter Switches (6)	\$	165.00
9,900 GVWR Package	\$	250.00
LED Roof Clearance Lights	\$	95.00
NJ State Contract Discount (10% Off Factory MSRP Options)	\$	(191.50)
Timberance in Front	\$	425.00
Trailer Plug Installed	\$	185.00
Western 8' Pro Plus Snow Plow Incl- Snow Plow Prep Package	\$	5,295.00
Spray-In Bedliner	\$	575.00
Back Up Alarm	\$	175.00
Vehicle Undercoating	\$	490.00
Dome Light	\$	158.00
Stirrup Steps	\$	439.00
Back Rack	\$	495.00
Amber Strobe Light Mounted to Back Rack	\$	395.00
(2) UB LED Scene/Work Lights Mounted to Back Rack	\$	595.00
(4) Corner Amber LEDs	\$	695.00
2" Ball and Pintle	\$	385.00
DOT Safety Kit, 1st Aid Kit, Fire Extinguisher & Safety Triangles	\$	295.00

Option Total	\$	12,325.50
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Budget Total	\$	35,470.50
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Quote is good for 60 Days

Date: 3/15/2018



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07960

Quote

To:	From: Coert Seely
	Phone/Fax: (973) 463-3065 / (973) 884-2650
	Vehicle: Beyer Fleet
	Pick Up: 31 Williams Parkway
	Location: East Hanover, NJ 07936

2018 Ford F-250 SRW XL 4WD Reg Cab 8' Box

STATE OF NEW JERSEY

CONTRACT # A88727

Engine: 6.2L 2-Valve SOHC EFI NA V8	Radio: AM/FM Stereo -inc: digital clock and 4-speakers
Transmission: TorqShift-G 6-Spd Auto	4-Way Driver Seat -inc: Manual Recline
3.73 Axle Ratio (STD)	4-Way Passenger Seat -inc: Manual Recline
50-State Emissions System	Manual Tilt/Telescoping Steering Column
Transmission w/Oil Cooler	Gauges -inc: Speedometer, Odometer, Oil Pressure
Manual Transfer Case	Temp, Engine Hour Meter, Trip Odometer&Trip Computer
Part-Time Four-Wheel Drive	3 Person Seating Capacity
72-Amp/Hr 650CCA Maintenance-Free Battery	Front Cupholder
Extra Heavy-Duty 200 Amp Alternator	Manual Air Conditioning
Class V Towing w/Harness, Hitch	Illuminated Locking Glove Box
3830# Maximum Payload	Interior Trim -inc: Chrome Interior Accents
GVWR: 10,000 lb Payload Package	Full Cloth Headliner
HD Shock Absorbers	Urethane Gear Shift Knob
Front Anti-Roll Bar	HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest
Firm Suspension	Day-Night Rearview Mirror
Hydraulic Power-Assist Steering	Passenger Visor Vanity Mirror
34 Gal. Fuel Tank	2 12V DC Power Outlets
Single Stainless Steel Exhaust	Front Map Lights
Manual Locking Hubs	Fade-To-Off Interior Lighting
Front Suspension w/Coll Springs	Full Vinyl/Rubber Floor Covering
Leaf Rear Suspension w/Leaf Springs	Underhood And Pickup Cargo Box Lights
4-Wheel Disc Brakes w/4-Wheel ABS,	Instrument Panel Bin and Covered Dashboard Storage
Wheels: 17" Argent Painted Steel	Manual 1st Row Windows
Tires: LT245/75R17E BSW A/S PLUS (4)	Systems Monitor
Regular Box Style	Trip Computer
Steel Spare Wheel	Outside Temp Gauge
Full-Size Spare Tire Stored Underbody	Analog Display
Clearcoat Paint	Manual Adjustable Front Head Restraints
Black Front Bumper w/Black Rub Strip	Securilock Anti-Theft Ignition (pats) Engine Immobilizer
Black Rear Step Bumper	Air Filtration
Black Side Windows Trim	Manual Tailgate/Rear Door Lock
Black Door Handles	Halogen Headlamps w/Delay-Off
Black Manual Side Mirrors w/Manual Folding	Cargo Lamp Integrated w/High Mount Stop Light
Manual Extendable Trailer Style Mirrors	Electronic Stability Control (ESC)
Fixed Rear Window	ABS And Driveline Traction Control
Light Tinted Glass	Side Impact Beams
Variable Intermittent Wipers	Dual Stage Driver/Passenger Seat-Mounted Side Airbags
Aluminum Panels	Tire Specific Low Tire Pressure Warning
Black Grille	Dual Stage Driver And Passenger Front Airbags
Front License Plate Bracket	Safety Canopy System Curtain 1st Row Airbags
Tailgate Rear Cargo Access	Outboard Front Lap And Shoulder Safety Belts
Back-Up Camera	

Base Price \$ 23,145.00

Options for F250

3.73 Axle Ratio w/Electronic Locking Rear Axle	\$	390.00
Power Equipment Group	\$	915.00
Transfer Case & Fuel Tank Skid Plates	\$	100.00
Upfitter Switches (6)	\$	165.00
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Timberance in Front	\$	425.00
Trailer Plug Installed	\$	185.00
Western 8' Pro Plus Snow Plow Incl- Snow Plow Prep Package	\$	5,295.00
Spray-In Bedliner	\$	575.00
Back Up Alarm	\$	175.00
Vehicle Undercoating	\$	490.00
Dome Light	\$	158.00
Stirrup Steps	\$	439.00
Back Rack	\$	495.00
Amber Strobe Light Mounted to Back Rack	\$	395.00
(2) UB LED Scene/Work Lights Mounted to Back Rack	\$	595.00
(4) Corner Amber LEDs	\$	695.00
2" Ball and Pintle	\$	385.00
DOT Safety Kit, 1st Aid Kit, Fire Extinguisher & Safety Triangles	\$	295.00

Option Total \$ 12,325.50

Budget Total \$ 35,470.50

Quote is good for 60 Days

Date: 1/30/2018

Contract Price: \$23,145 (Price Line: 3)
Contract Discount: 10% (Price Line: 5)
(% Discount off List Price of Manufacturer's Option)
Contractor: Beyer Ford LLC
Contract#: A88727

State of New Jersey Procurement Bureau

Barbara Beyer

973-644 3200

2017 Ford F-250

F2B 4x4 SD Regular Cab 8' box 142" WB SRW 56" CA XL



Photo may not represent exact vehicle or selected equipment.

2035
0000

Lucianin, Gregg

From: Marotta, Mike
Sent: Thursday, March 08, 2018 4:02 PM
To: Lucianin, Gregg
Subject: FW: F250
Attachments: 2018 State of New Jersey F250 Pick Up 142 WB 4x4.xls; doc00151820180131101057.pdf

Gregg,

These are the truck I need. Quantity 2

Replacing truck 97 and 101

I did not want all the option but he said we would have to wait 3 month for the new ones.

John,

Can you give him the year of the trucks. I know 97 is on the auction and 101 might be right behind it

From: Marotta, Mike
Sent: Wednesday, January 31, 2018 10:12 AM
To: 'cseely@beyerfleet.com' <cseely@beyerfleet.com>
Subject: FW: F250

From: Phil Silletti [<mailto:PSilletti@beyerfleet.com>]
Sent: Tuesday, January 30, 2018 11:03 AM
To: Marotta, Mike <mmarotta@PVWC.com>
Subject: F250

Mike, here is the quote you requested. Pick and choose your desired options and call Coert Seely at your convenience.
(973-463-3065)

Phil Silletti | Beyer Fleet | www.beyerfleet.com
973.319.7013 | psilletti@beyerfleet.com



PASSAIC VALLEY WATER COMMISSION

RESOLUTION #18-18

RESOLUTION OF PASSAIC VALLEY WATER COMMISSION

DATE OF ADOPTION: MARCH 26, 2018

Factual Contents certified to by Louis Amodio, Administrative Secretary. Approved as to Form and Legality on basis of facts set forth by George T. Hanley, General Counsel. Entering Executive Closed Session in accordance with Open Public Meetings Act, R.S. 10:4-6 et seq. Pursuant to the Open Public Meetings Act,

COMMISSIONER: VANNOY offers the following Resolution for adoption:

WHEREAS, Section 8 of the Open Public Meetings Act, c. 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Passaic Valley Water Commission:

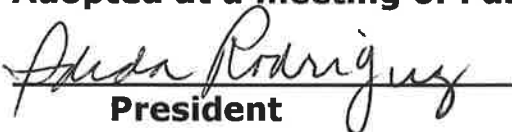
1. The public shall be excluded from discussion of the hereinafter-specified subject Matters; the general nature of the subject matters being: Financial, Insurance, Personnel, Contracts, Negotiations, Security, and Law: LAW: Personnel: Administration: other matters as may be discussed *in camera*.
2. It is anticipated at this time that the above-stated subject matters will be ratified During public meeting following or as soon thereafter as the reason for discussion no Longer exists.
3. This Resolution shall take effect immediately.

Second by COMMISSIONER: SANCHEZ Time: 10:27 a.m.

RECORD OF COMMISSION VOTE ON FINAL PASSAGE

	AYE	NAY	ABSTAIN	ABSENT
FRIEND, G.	___	___	___	<u>X</u>
VANNOY, R.	<u>X</u>	___	___	___
LEVINE, J.	<u>10:40</u>	___	___	___
KOLODZIEJ, J.	<u>X</u>	___	___	___
VAN RANSALIER, R.	<u>X</u>	___	___	___
SANCHEZ, R.	<u>X</u>	___	___	___
RODRIGUEZ, I.	<u>X</u>	___	___	___

Adopted at a meeting of Passaic Valley Water Commission.


President


Secretary


This Resolution, when adopted, must remain in the custody of the Administrative Secretary.



PASSAIC VALLEY WATER COMMISSION

CERTIFICATION

I, LOUIS AMODIO, Administrative Secretary of the Passaic Valley Water Commission in the County of Passaic, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of a legal quorum of the Original Resolution duly passed and adopted by a majority of the full membership of the Passaic Valley Water Commission at its meeting of March 26, 2018.



LOUIS AMODIO
Administrative Secretary