



PASSAIC VALLEY WATER COMMISSION

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FEBRUARY 15, 2017

REVISED

Roll Call & Compliance with N.J.S.A. 10:4-6 et seq. Open Public Meetings Act; Salute to the Flag – Pledge of Allegiance

1. Public Comments
2. **Committee Reports:**
 - a) Finance
 - b) Personnel
3. **Executive Director's Report:**
 - a) Department Reports
4. **Comptroller's Report:**
 - a) Miscellaneous Financial Reports

RESOLUTION ON ENTERING EXECUTIVE CONFERENCE

- A. **LAW:**
 1. Summary Aging Reports
 2. Legal matters-Insurance Issues
- B. **PERSONNEL:**
 - 1. New Hire:**
 - a. Olivia Elliott
Proposed Title: Water Sample Collector
Proposed Salary: \$38,000.00
Proposed Range: \$18,636.80 to \$58,550.00
 - b. Keh-Jong-Lin
Proposed Title-Principal Engineer
Proposed Salary: \$94,000.00
Proposed Range: \$80,000.00 to \$120,000.00
 - 2. Promotions:**
 - a. Adrian Rodriguez-Keyboarding Clerk 1
Proposed Title: Account Clerk
Current Salary: \$53,984.00
Proposed Salary: \$59,207.00
Proposed Range: \$35,000.00 to \$59,207.00



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P.V.W.C. PUBLIC MTG.

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- b. Julie Alesandrelli-Principal Engineer
Current Salary: \$94,434.96
Proposed Title: Principal Engineer Hydraulics
Proposed Salary: \$94,434.96
Proposed Range: \$80,000.00 to \$120,000.00

C. ADMINISTRATION:

1.

RECONVENE PUBLIC MEETING

5. CONSENT AGENDA:

- a) Minutes of the Passaic Valley Water Commission *in camera* session, and Regular Public Meetings held January 18, 2017.
- b) From Gregg Lucianin, Director of Purchasing Dept. Report of Miscellaneous Orders Placed for the period: from 1/3/17 to 2/1/17. (Reports sent weekly)

6. RESOLUTIONS:

- a) 2017 Adopted Budget Resolution
- b) Contract No. 17-B-3 "Bituminous Materials" Recommendation to Reject and Re-Bid

7. NEW BUSINESS:

Summary of Disbursements & Payrolls thru February 15, 2017, in the amount of \$2,795,839.34 Certified by Treasurer Rodriguez and Comptroller Weiss.

8. Recommendations from Executive Conference

9. GOOD & WELFARE

10. ADJOURNMENT

PASSAIC VALLEY WATER COMMISSION

INTER-OFFICE MEMO

DATE: February 15, 2017
TO: Board of Commissioners
FROM: J.J. Gallagher, Personnel Director
SUBJECT: Personnel Agenda – February 2017 Meeting

1. Request to Hire:

- a. **Olivia Elliott as *Water Sample Collector***
Proposed Salary: **\$38,000.00**
Current Range: \$18,636.80- \$58,550 (*unsure of this exact figure based on last hire*)
- b. **Keh Jong Lin as *Principal Engineer***
Proposed Salary: **\$94,000.00**
Current Range: \$80,000.00 - \$120,000.00

2. Promotions

Julie Alesandrelli to *Principal Engineer Hydraulics*

Current Title: Principal Engineer
Current Salary: \$94,434.96
Proposed Salary: \$94,434.96 (no change in salary)
Proposed Salary Range: \$80,000 to 120,000

Adrian Rodriguez to *Account Clerk*

Current Title: Keyboarding Clerk 1
Current Salary: \$53,984.00
Proposed Salary: \$59,207.00
Proposed Salary Range: \$35,000 to 59,207

3. New Policy

Legal and Personnel to develop a policy granting the Executive Director to grant up to 5 addition vacation days to non-aligned personnel