



PASSAIC VALLEY WATER COMMISSION

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DECEMBER 21, 2011

Roll Call & Compliance with N.J.S.A. 10:4-6 et seq. Open Public Meetings Act; Salute to the Flag – Pledge of Allegiance

1. Public Comments
2. Committee Reports:
 - a) Personnel
 - b) Finance
 - c) I.T./Security-Sheriff's Representative to Address the Board
 - d) League of Municipalities Discussion of Events
3. Executive Director's Report:
 - a) Department Reports
 - b) Resolution of the Passaic Valley Water Commission Making Application to the Local Finance Board Pursuant to N.J.S.A. 40A:5A-6
4. Comptroller's Report:
 - a) Miscellaneous Reports (Financial Report)
 - b) 2012 Budget Approval Resolution

RESOLUTION ON ENTERING EXECUTIVE CONFERENCE

A. LAW:

1. Summary Aging Reports
2. Document Control (L. Amodio)
3. Ethics Code (Carried)
4. North Arlington
5. Lodi
6. Prismatic (Filters)

B. PERSONNEL:

1. Promotions:

- a) John Kelly- General Supervisor, Water/TA
Current Salary: \$114,770
Current Range: \$70,000-\$114,770
Proposed Salary: \$120,117
Proposed Range: \$24,278- \$129,117
- b) Mark Romain- General Supervisor, Water/TA
Current Salary: \$124,630
Current Range: \$24,278-\$124,630
Proposed Salary: \$129,117
Proposed Range: \$24,278- \$129,117
- c) Kevin Byrne-Supervisor Pumping and Generating Operations/TA
Current Salary: \$113,441
Current Range: \$32,424-\$113,441
Proposed Salary: \$123,441
Proposed Range: \$23,298- \$129,117



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2. Salary Adjustment

- a) Yitzchak Weiss-Comptroller/CFO
 - Current Salary: \$118,247
 - Current Range: \$78,000-\$118,247
 - Proposed Salary: \$129,117
 - Proposed Range: \$24,278- \$129,117

3. New Hire:

- a) Patricia Benda- (Replacing Payroll Clerk)
 - Proposed Salary: \$47,000
 - Proposed Range: \$40,000- \$50,000

C. ADMINISTRATION:

1. i/m/o Lyndhurst Agreement
2. i/m/o Borough of Woodland Park-Water Supply Agreement
3. Professional Services Projects-#12-P-11 "Risk Managers Services"
4. Professional Services Projects-#12-P-12 "Insurance Agent Services" –Property and Casualty
5. Software Galleria-Outstanding Invoices for PVWC's Web Site (Y. Weiss)
6. Shut-Off/ Bad Check Policy (Discussion)

RECONVENE PUBLIC MEETING

5. CONSENT AGENDA

- a) Minutes of the Passaic Valley Water Commission *in camera* session and Regular Public Meetings of November 22, 2011.
- b) From Linda Beckering, Buyer, and Purchasing Dept. Report of Miscellaneous Orders Placed for The period: 11/14/11 –12/11/11. (Reports sent weekly)

REQUEST FOR ACTION

6. Contract 11-B-1 (Change Order #1) (Final) "Water Distribution Piping Upgrade North Arlington, New Jersey" Recommendations to increase the contract of current contractor Tomco Construction, Inc. of Wharton, New Jersey, from \$673,000 to \$692,324.52 a net and final increase of \$19,324.52 (or 2.9%) for all changes and adjustments to this contract.
7. Contract 11-B-18 "Furnish and Deliver Pre-Mixed Concrete" Recommendations to award a Two (2) year Contract to Salomone Redi-Mix, LLC., of Wayne, New Jersey in the amount of \$65,260.00
8. Contract 11-B-40 "Tank Neutralization and Cleaning" Recommendations to award a Two (2) year Contract to TTI Environmental, Inc., of Moorestown, New Jersey in the amount of \$297,475.00
9. Contract 11-B-41 "Maintenance of HVAC Equipment and Systems" Recommendations to award a Two (2) year Contract to BW Mechanical, Inc., of Boonton, New Jersey in the amount of \$125,000.00
10. Contract 11-B-43 "Sulfuric Acid" Recommendations to Reject and Re-Bid
11. Procurement of Two (2) Ford Escape SUV's One (1) to Replace Maintenance Department Vehicle #11(1998 Jeep Cherokee) and Acquirer an additional Vehicle for the Engineering Department from DFFLM, LLC., of Flemington, New Jersey under State Contract #T2753 A78760, in the amount of \$44,916.00



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RESOLUTIONS

12. Resolution Designating a Public Agency Compliance Officer (P.A.C.O.)

NEW BUSINESS

13. Summary of Disbursements & Payrolls thru December 21, 2011, in the amount of \$7,196,990.82 with the Joint Certification of Treasurer Levine and Comptroller Weiss.

Recommendations from Executive Conference

14.

GOOD & WELFARE

15.

ADJOURNMENT

16.